

4th of July , 2026 – Proposed Event Questionnaire

The City of Steamboat Springs is seeking proposals for one new event on the evening/night of the 4th of July, 2026. Questionnaires will be reviewed, applicants will be interviewed, and finalists will be selected by City Council. Finalists will need to complete and submit a comprehensive special event permit application to receive funding. All applications for the July 4th event will be vetted through the city's current special event process ensuring that they meet required criteria and requirements.

Narrative: Please provide information about your proposed event: This information will be reviewed by the committee selecting the new event.

Event Name _____

Event Time (Start and End): _____

Venue – Preferred and Alternate: _____

Please describe your event concept?

Who is your target audience?

How will this event compliment the in current 4th of July activities?

Please tell us about your organization and any partners. Why are you the right group to produce your proposed event?

What is your timeline for the planning for this event? What planning activities have occurred, and what planning work needs to be carried out?

What commitments are in place for your event? What commitments need to be made? What is the likelihood that these commitments will be fulfilled?

What is the proposed budget for your event? What portion of the revenues are secured? What is your plan for securing any remaining funds needed.