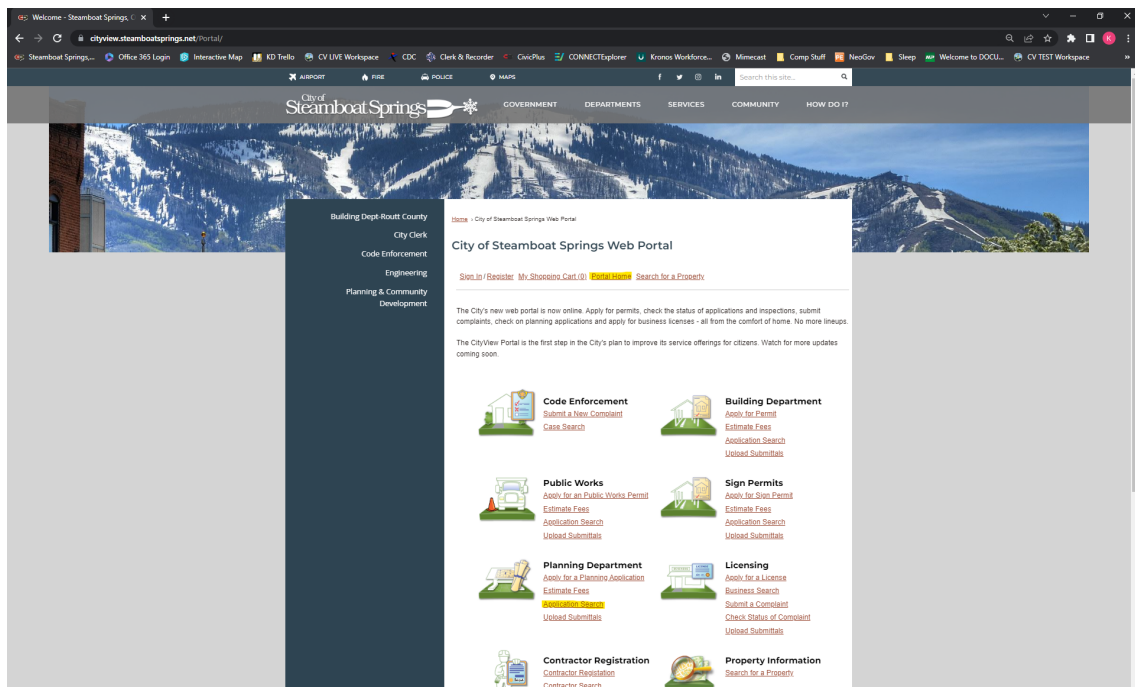




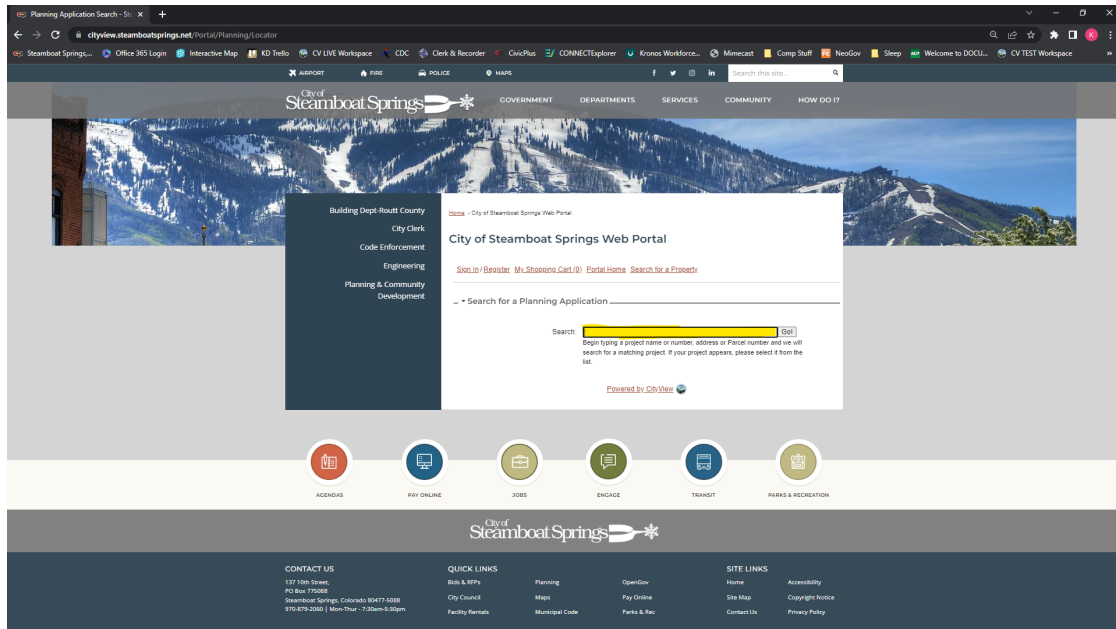
How To Find Information About a Planning Application - Planning Applications

Use this document if you received a notification in the mail, saw a yellow 'Public Notice' sign, or want more information about a particular planning application.

1. Sign in to the City's Web Portal. Scroll to 'Planning Applications' and click 'Application Search'.



2. Begin typing an application name or number, address, or PIN in the search bar. When the application you are searching for appears, select it from the list.



3. Click 'Expand All' for details of an application. Click the down arrow next to each header for more information on that topic. What information is found under each header is outlined below:

- **Summary** – Basic information about the application
- **Locations** – Where the proposal is located
- **Application Type** – Status of the project and decision maker
- **Hearings** – If a hearing or hearings are scheduled, the dates will be reflected
- **Documents & Images** – See all documents associated with the application including applicant materials, staff comments and more

