

## Site Plan - Planning Applications

For Planning Applications that require a Site Plan, include the following, and any information necessary to demonstrate how applicable standards are met. This is not an exhaustive list, and additional items may be required.

### Plan Elements

- Drawing Title, Project Name and Date of Preparation and/or Revision
- North Arrow and Scale. Use engineering scale, include written and graphic scale
- Site Specific Information
  - Project boundary
  - Lot lines
  - Building footprints for all principal and accessory structures (including any buildings or structures to be removed)
  - Location of riparian areas, watercourses, wetlands, 100 year floodplain, floodway, ditches
  - Setbacks and distance between property lines and all existing and proposed buildings and structures
  - Location and dimensions of right-of-way and pavement width for adjacent streets
  - Location and dimensions of existing and proposed open space
  - Gross and net square footage of the lot/parcel
  - Square footage of existing structures as well as new structures or additions
  - Existing and finished grades
- Location, label, and dimensions for proposed:
  - Buildings on and adjacent to the subject site
  - Structures (i.e. retaining walls, signs, drainage structures, etc.)
  - Easements ( i.e. utilities, water, sanitary, storm sewer, etc.)
  - Vehicular access
  - Driveways, parking areas, striping, drive aisles (include a table of calculations based on square footage and use)
  - Loading and delivery areas
  - Sidewalks, trails, public spaces
  - Amenity spaces
  - Outdoor use areas (i.e. seating, display, storage, etc.)
  - Trash and recycling receptacles/enclosures
  - Outdoor lighting

- Drainage features (i.e. detention ponds, swales, etc.)
- Utilities (i.e. gas, electric, water, sewer, etc.)
- Fire hydrants