



Mineral Right Owner Notification Affidavit - Planning Applications

Mineral Right Owner Notification is required to be sent via Certified Mail at least 30 days prior to the initial public hearing or final decision regarding an application. The Applicant shall submit this affidavit to the Director no later than 8 days prior to the required public hearing or final decision confirming such notification has been provided per Section 703 of the CDC.

I, _____ (affiant's name), as the Applicant or representative of the Applicant for _____ (project number), do hereby swear and aver that to my own personal knowledge the following is true (check and complete one of the following sections):

Mineral Right Owner Notice Not Applicable

No separate mineral estates exist on the property that is the subject of _____ (project number) according to a search of the records of the Routt County Clerk and Recorder and Routt County Assessor.

-Or-

Mineral Right Owner Notice Required

- Applicant has given notice of (circle one) Public Hearing Date(s) or Final Decision Date to all owners and lessees of mineral estates pursuant to the requirements of the Community Development Code Section 703.
- Applicant has attached hereto the list of owners and lessees of mineral estates with last known addresses of record. Applicant obtained names and addresses for the owners and lessees of mineral estates from the following source(s):
_____.
- Applicant mailed all notices by Certified Mail.
- Applicant completed the initial mailing to all owners and lessees on _____ (date), a date at least 30 days prior to public hearing or final decision date.
- Applicant completed a second mailing to all owners and lessees on _____ (date), a date at least 14 days prior to public hearing or final decision date.
- Notices sent included the information required by Section 703 of the Community Development Code.

