

City Manager Report

Energy Assessment Report

Yampa Valley Sustainability Council (YVSC) has provided their 2021 Energy Assessment Report (Attachment 1). The city provided YVSC with a \$5,000 grant to conduct energy assessments for residents of Steamboat Springs.

Police Chief Search

We will have completed the public outreach, the “meet and greets”, and the interview process by December 10th. Human Resources and I will then gather feedback from the panels, Council members, employees, and the public. After a decision is made, we will negotiate employment terms with the successful candidate. Following acceptance, we hope to make a public announcement and send out a press release by year end. I appreciate everyone’s participation and input into this important process.

Kudos

Kudos to the Water and Sewer crew for responding to and repairing a water main break in the Fairview neighborhood on the night of November 9th. The crew pulled an all-nighter to repair the break and restore water service to 12 homes.

Kudos to Aaron Stafford and his crew for their willingness to help with initial construction of the outdoor ice sheets. Aaron has been very accommodating and supportive in our relocation of this project, and we appreciate the assistance with the specialized prep work that has taken place to get this location ready.

Kudos to Ashley Steed and Christy Ringer for their continued efforts to ensure that the new Aluvii software being used for Bumper Car reservations is running smoothly and is integrated fully with our current accounting software. They have

spent significant hours trouble shooting and making adjustments for the best possible results. We expect to use this software for the Tubing Hill operations in the future.

From the Departments

Police Department

Staffing

- Our two recruit officers were set to graduate from the academy on December 9th and we can’t wait to have them begin on the road!
- We currently have 7 sworn officer vacancies. We continue to advertise for a certified officer and will soon be opening another recruit officer process for the spring academy.
- We are currently at 96% of our Patrol overtime budget and it appears we will come in right at budget for end of year.
- We are looking forward to the Police Chief hiring process.

Statistics

- Calls for Service:
 - In 2020, from January 1st to December 4th, there were 15,376 calls for service. In 2021, from January 1st to December 5th, there have been 12,377 calls for service.
 - This is a 19.5% decrease from last year
- Domestic Violence (DV) Calls:
 - In 2020, from January 1st through December 5th, there were 141 DV calls. In 2021, from January 1st through December 4th, there have been 99 DV calls.
 - This is a 29.79% decrease from last year.
- Year to date, Steamboat Springs Police has utilized a co-responder on 53 calls.

Parks and Recreation

Howelsen Ski and Rodeo

- Howelsen Hill opened for the season on December 4th.
- Warmer than average temperatures have created challenges for snowmaking at Howelsen Hill. Crews have been diligent in making the most of marginal conditions. Currently, the Face is open from the first exit down and the Pony beginner area is also open. Snowmaking operations have expanded to include some Nordic terrain, with limited terrain expected to be open by the weekend of December 11th.
- Season pass sales and ticket operations have moved to the Fireplace Room in the Howelsen Lodge as work continues on the ticket booth. The new ticket booth is expected to be open in January.
- Staff is training and preparing to run the new chairlift when snow allows at both the load and unload stations. Snowmaking operations on the Face are complete.
- Staff is working with the Steamboat Springs Pro Rodeo Board on a construction agreement for spectator seating improvements as well as a long-term agreement for Pro Rodeo operations and events.

Parks, Open Space, and Trails Division

- Staff continues to work with Parks and Recreation Commission to discuss Commercial Recreation on Emerald Mountain to determine how they would like to move forward; the latest meeting took place on December 8th. Discussion has focused on limiting impacts to the public and trail conditions while providing sustainable recreational opportunities.
- The Open Space and Trails and Howelsen Ski divisions are advertising to hire a new shared crew leader and maintenance worker and Open Space and Trails is advertising for an open space technician to start in 2022.
- Parks, Open Space, and Trails have hired two new seasonal maintenance workers to help with snow removal and other projects this

winter. The Parks division still needs to fill a vacant Crew Leader position that has been open since June 2021. Staff is strategizing on next steps and a timeline for advertising the open position.

- Staff is being trained on snow removal routes and safe equipment use in preparation for winter snow removal on city sidewalks, facilities, and trails.
- Wildlife trail closures went into effect on December 1st, which includes all trails in the Spring Creek canyon and other specific trails within the National Forest. The closures remain in effect through April 15, 2022 to protect resident elk and deer during the critical winter period.
- The traditional holiday lights on Lincoln Avenue were installed the week of November 11th. Staffing limitations required the installation to be a joint effort of city staff and contracted work.
- The Parks and Recreation department has finalized the scope of work for the Howelsen tennis and volleyball lights.
- Parks, Open Space, and Trails continue to see high use due to seasonally warm temperatures. With reduced staffing levels, we have been successful in keeping our public spaces clean and safe.
- We have seen an increase in public vandalism and graffiti over the last month. Small graffiti tags around town have shifted to large displays of vandalism that require increased staffing time and resources to remove.



- The Parks division continues to work with Public Works on the Mount Werner Road and Steamboat Boulevard Roundabout project. The project is nearing completion with the

understanding that incomplete items will be finished in the spring. The long-term maintenance of this streetscape and median will fall under the responsibility of the Parks division. We are exploring alternative maintenance options for growing responsibilities and the possibility of limited staffing and contractor challenges.

- Parks staff continue to work with design and engineering firms to overcome the utility location challenges at Little Toots Park where the new playground is planned. We still expect playground delivery and construction to start in the spring.
- The Parks and Recreation department has two staff members participating in City 101.

Adult Sports

- Winter adult hockey leagues are underway with a total of 19 teams participating in the 2021/2022 winter season: 8 C league teams, 6 B league teams, and 5 A league teams. Games take place during the week and on Sundays throughout the winter.
- We have introduced an adult curling league at the Howelsen Ice Arena and currently have four teams participating in this 2-hour timeslot from 9-12AM every Tuesday. We are also offering curling drop-ins throughout the course of the winter season. We held our first session on November 28th with 32 participants taking part in this opportunity. More drop-in curling opportunities will be offered in January and February.
- Preparation for the outdoor ice sheets at the Howelsen Hill Complex has begun. The location of the ice sheets has moved from the enclosed Howelsen Hill tennis court facility to the Howelsen sand courts. Ice rink boards have been installed and we are holding out for cold temperatures to begin freezing water. Opening date is weather dependent and yet to be determined.

Youth Programs

- Registration for Session 3 opened on December 6th for Afterschool Action.

Programs were full within ten minutes. Capacity is still limited based on staffing shortages. We will be offering 1 ASSET club: Learn to Skate.

- School Days Off will be offered on December 20-23, December 27-30, January 3rd, and January 17th. There will be no programs offered on December 24th or December 31st.
- Snowboard Outreach Society is currently looking for waterproof coats and gloves for children ages 8-15. If you have any to donate, please drop them off at the Parks and Recreation office by December 17th.

Parks Projects

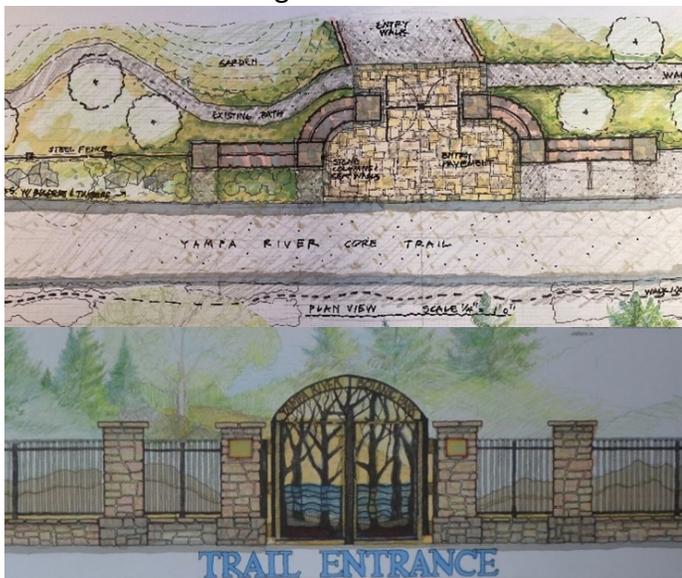
- Howelsen Ice Arena Expansion Project: the expansion project met the milestone of being dried in by mid-November. Interior infrastructure (electrical, data communications, and plumbing) have been the primary trades working in the space during the past three weeks. The crew will next start work on the exterior finishes (siding). Drywall on level one will start the week of December 13th. The project is still tracking for an early March 2022 completion.
- Howelsen Hill Chair Lift Installation Project: SkyTrac, the lift manufacturer/installer, has passed the load/acceptance test with the Colorado Tram Board. SkyTrac does have a short punch list of items they are actively working on before their work is complete. Phase 2 of the electrical work which includes relocating and adding snowmaking capacity on the top and bottom of Howelsen Hill will finish in summer 2022. The chair lift is ready to operate for the 2021-2022 ski season.
- Yampa River Channel Restoration and Access: Diggin It Riverworks Inc. is currently working in the Yampa River on the restoration project. The contractor has completed the in-river work and has started on the pocket park features. The project will be substantially completed in early summer 2022.

Howelsen Ice Arena

- Operations are expected to resume at full capacity in the Ice Arena lobby prior to the Christmas break. Most of the operations have been hosted out of the temporary “hut” located within the rink for the past few weeks while repairs are completed due to several flooding events. This is a welcome and essential step forward with the busy holiday season fast approaching.
- Bumper Car reservations are now available online for the public. This has been a long-term goal for Rink staff and has been very successful thus far. Information on reservations and bumper car availability is located on the city’s website at www.steamboatsprings.net/ice.
- Zamboni Unit 612, the newer of two machines at the arena, is scheduled to be wrapped on December 13-14. Pink Whitney, a liquor distributor affiliated with Barstool Sports and the hockey podcast “Spittin’ Chicklets”, is the newest proud sponsor at the rink.

Botanic Park

- The Botanic Park is focused on year-end giving this month and expects to exceed 2021 revenue goals.
- A new Kubota compact tractor is being purchased to replace the 25-year-old Ford.
- The new entrances for the Main Gate and Core Trail Gate are in the final stages of schematic design



Haymaker Golf Course

- The 2021 golf season officially closed on November 9th.
- Staff is working with the Haymaker Nordic Center to layout the Nordic trail network for the 2022 ski season.
- The 2022 chemical program has been designed with early order program savings.

Planning

- Development Review: there are approximately 124 projects in the development review process.
- CityView: city staff has completed all Advanced User training, and maintenance of the system has been transitioned to city staff. Several final corrections and configurations are pending CityView action in order to fully complete the software implementation.
- Code Compliance: a total of 194 code enforcement cases have been opened to-date in 2021. There are 86 open cases pending resolution. In addition, 92 noxious weed enforcement cases have been opened this year.
- Code Amendments: staff is drafting several code amendments, including revisions to the recently adopted sign code, revisions to the historic preservation review process for relocation of historic buildings, and miscellaneous corrections of various errors and omissions.

Public Works

Engineering

- As of December 2nd, 484 development applications have been submitted with a review due date in the calendar year (compared to 344 applications in 2020 over the same timeframe). 13 reviews are currently in queue. Of the completed reviews, 73% met the internal review deadline and 98% met the external review deadline.
- All engineering capital projects (Steamboat Boulevard, US40 West Sidewalk, and Rodeo Grounds) are substantially complete and in final paperwork close out. Final revegetation efforts will extend into 2022. In the case of

Steamboat Boulevard, some additional work scope will be completed in 2022 such as landscaping and extension of the sidewalk from Montview to Pine Grove Road.

- Design efforts are reaching their final state for the Walton Creek Road/Burgess Creek culvert extension, south hotels sidewalk and trail connection, and Soda Creek bridges scour mitigation with anticipation for bid in early 2022. Final easement acquisition is the common theme for what remains outstanding. Final design including Colorado Department of Transportation access permitting is also nearing completion for the Indian Trails/US40 intersection however no construction timeline is yet defined due to funding constraints. Design of Downhill Drive/US40, Core Trail West, and Ski Town culvert replacement is progressing with survey, geotechnical study, and utility investigation complete. Design services proposals will be solicited in the coming months for Stone Lane Connection, Ski Time Square turnaround and complete streets, and the next phase of Butcherknife Creek floodplain improvements project.
- As part of the various development applications from Steamboat Ski Corp that are currently under review, engineering staff is evaluating a comprehensive traffic study associated with the resort's planned growth over the next 20 years with an eye toward necessary mitigation in the 5-year time horizon. A continued and growing reliance on effective transit service to the base is a key theme throughout the study findings. Mitigation actions to address traffic increases expected in and around the base include support of transit operations, partnership on reconstruction of the Gondola Transit Center, parking supply and management, and improvements to management of shuttle efficiency are some of the many topics being discussed.

Wastewater

- The Wastewater Treatment Plant treated 59 million gallons of wastewater in the month of November. This is up 7% from November

2020 when 55 million gallons of wastewater was treated.

- Construction on the new solar array is nearly complete. The solar panels are fully installed and the PowerGrid connections are currently being installed.

Water and Sewer

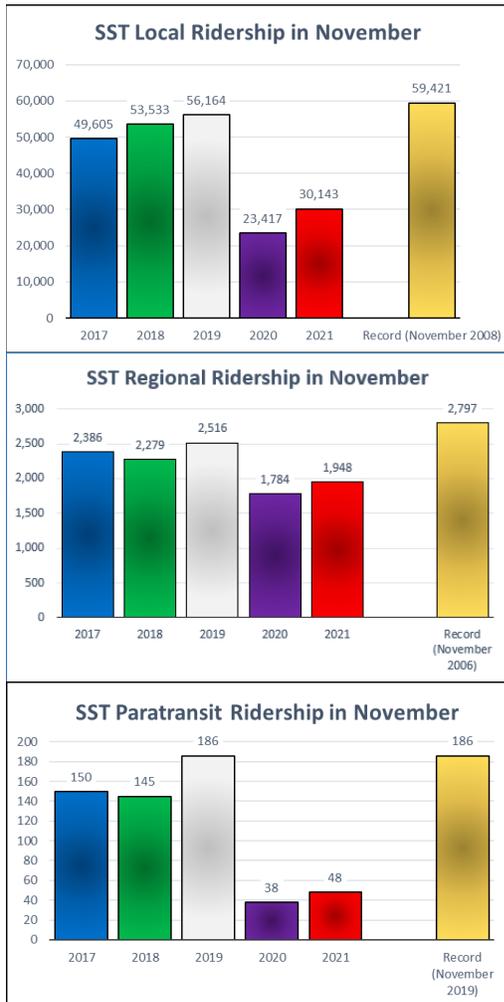
- West Area Water Tank: construction has wrapped up for 2021 on the West Area Water Tank and will begin again in 2022. Construction is slated for completion in summer of 2022. The project was originally slated for completion this year, but supply chain issues slowed down construction.
- Infiltration Gallery Capacity Expansion: the 60% design review with the design engineer was completed in November and design continues to move forward according to schedule. The engineer has advised that costs for the project have increased compared to the planning cost estimates due to supply chain issues.
- Lead and Copper sampling: the second and last round of lead and copper sampling for 2021 is complete and the results, which were below action levels for both lead and copper, have been distributed to the sample sites. The next round of sampling will occur in February 2022.

Transit

- Our hearts and thoughts go out to all the people involved in the tragic accident on the evening of November 17th.
- The Transportation Security Administration has extended the face mask requirement for all transportation networks, which includes the Steamboat Springs Transit (SST) bus system. The face mask requirement was set to terminate on January 18, 2022 but has now been extended through March 18, 2022. Staff expects that it will be extended beyond March 18th. SST keeps buses stocked with extra masks for passengers who do not have them and while most passengers are compliant, we do get passengers every day

who are unruly in their resistance to this federal requirement.

- Through the month of November, SST carried 32,059 passengers, which is up 27% from November 2020 when Steamboat Springs Transit carried 25,239 passengers.
- Summer season ridership is up 10% (19,365) over the same period last summer. Year to date, SST ridership is down 30% (-201,896).

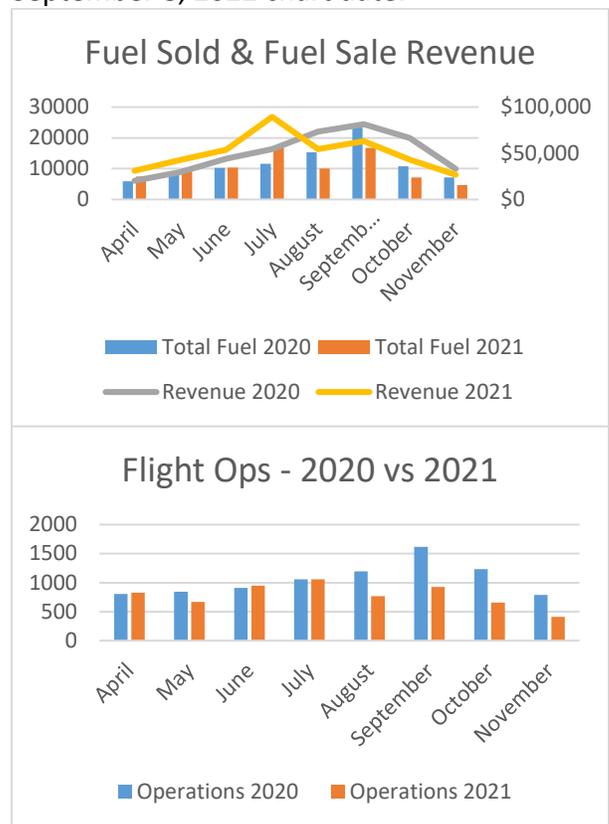


Streets

- Street crews completed asphalt patching, tree trimming, and ditch work throughout town.
- Crews provided traffic control for subgrade testing on Pine Grove Road.
- Santa’s House was delivered to the county building.
- Crews began downtown sidewalk maintenance assessment.
- 120 locates were completed.

Airport

- Year to date, the airport has sold 100,245 gallons of fuel, as compared to 113,947 in the same period last year. Fuel sales for 2021 have yielded \$404,344 in revenue as compared to \$403,189 for the same time period from 2020.
- Revenue numbers from the 2021 wildfire season have been finalized. The Airport hosted a firefighting helicopter base and realized \$63,182.10 in revenue from these operations.
- The Airport Manager worked with Garver Engineering and the Federal Aviation Administration to develop a new RNAV (GPS) RWY 32 straight in instrument approach. This approach will provide the first instrument approach designed for large aircraft and more options for smaller aircraft to land safely at the airport during inclement weather and will eliminate the need for aircraft to circle to land once the airport is in sight. The approach is slated to be published for the September 8, 2022 chart date.



Attachment #1

December 3, 2021



Yampa Valley Sustainability Council 2021 Energy Program Report – Energy Assessment Program

Grant Amount: \$5,000

Thank you for your 2021 grant of \$5,000 from the City of Steamboat Springs for energy assessments for residents of Steamboat Springs. These funds helped residents take the first step in reducing energy use through on-site education via the energy assessment and through the provision of LED lightbulbs to each assessment client for use in their most critical locations at the time of the audit. LED lightbulbs generally have the highest return on investment of any energy conservation measure.

Executed scope of work:

YVSC's local experienced Energy Analysts were contracted to perform home and small commercial energy assessments. During the assessments, they identified areas that were energy-inefficient, educated clients about energy conservation measures, and helped prioritize retrofit work. YVSC provided the homeowner with a list of local energy efficiency contractors and provided them with information on 2021 rebate programs that could support their energy efficiency upgrades (e.g. appliance purchases) from Yampa Valley Electric Association and Atmos Energy.

Goals and reporting:

The overall goals of the program were to reduce energy consumption, promote local economic development, and support Energy Justice by providing a pathway to Colorado's low-income weatherization program for at-need residents.

To accomplish these goals, YVSC successfully recruited 17 residential audit clients (target was 28) within the City of Steamboat Springs. As of this report, YVSC has contracted 8 residential audits, a 9th assessment has been completed (but not paid pending final documentation), 8 additional audits are in the queue for assessments from our Fall outreach campaign, and 2 citizens are pending work from the State Low Income Weatherization Program (one has been approved the second is under review).

To track the success of these goals, YVSC collected and reports the following data:

1. Number and location of residential/commercial audits performed
2. Cost of each audit
3. Estimated number of KWhs saved based on lighting retrofits

The total cost to YVSC for these audits was \$6,340 and YVEA provided approximately \$365 of in-kind support. An estimated 5,650 Kilowatt hours/year of energy will be saved, with the potential for an additional 5,256 kWh in the assessment queue. The cleanest and cheapest kilowatt is the one we never use.

Thank you for the opportunity to request continued funding from the City to keep moving forward with energy efficiency and reducing our community's collective greenhouse gas emissions.

Report Submitted by:



Paul Bony
Energy and Transportation Director, YVSC

YVSC Labor	\$	1,020.00
Materials-printing	\$	80.00
Contract Assessments	\$	1,400.00
Communications	\$	400.00
Energy Smart CO fee	\$	1,000.00
YVSC indirect staff time	\$	1,440.00
Program administration	\$	1,000.00
Total	\$	6,340.00
Grant total	\$	5,000.00
YVSC in-kind	\$	1,340.00
YVEA in-kind	\$	365.00
Program total	\$	6,705.00

#	Location	Assessment / request Date	# LED bulbs (2.50 each)	Estimated kWh saved**
1	Steamboat	1/14/2021	10	657.00
2	Steamboat	1/25/2021	10	657.00
3	Steamboat	1/26/2021	10	657.00
4	Steamboat	4/1/2021	10	657.00
5	Steamboat	4/8/2021	10	657.00
6	Steamboat	4/8/2021	10	657.00
7	Steamboat	6/4/2021	10	657.00
8	Steamboat	11/19/2021	6	394.20
9	Steamboat	11/22/2021	10	657.00
10	Steamboat	7/15/2021		
11	Steamboat	10/12/2021		
12	Steamboat	10/27/2021		
13	Steamboat	11/1/2021		
14	Steamboat	11/17/2021		
15	Steamboat	12/1/2021		
16	Steamboat	9/20/2021		
17	Steamboat	11/19/2021		
Totals			86	5,650.20

**Kilowatt hours saved/household calculations based on:

60 kw saved/hour, average of 3 hours of light-use per day 657.00

US Dept of Energy. 2012. Residential Lighting End-Use Consumption Study: Estimation Framework and Initial Estimates. URL:

https://www1.eere.energy.gov/buildings/publications/pdfs/ssl/2012_residential-light-study.pdf. Accessed 12/9/20: