

City Manager Report

City 101

The City of Steamboat Springs is currently accepting applications for City 101 which is an annual leadership program that brings together city employees and community members to deliver an in-depth look at city operations. City 101 is set to start on December 1st and will conclude after eight sessions on May 27, 2022. Interested candidates can apply at www.steamboatsprings.net/city101. Applications are due November 3rd.

Kudos

Pat O'Connor has been invaluable as 'boots on the ground' responding to fiber connection cuts and outages. He rapidly coordinated with local resources to resolve the disruptions. Thanks also to Yampa Valley Electric Association's (YVEA) Luminate subsidiary as they have quickly responded to assist during these emergencies.

From the Departments

Deputy City Manager Communications

- [Website visitation](#) was up for August (2020 versus 2021) with 44,630 versus 66,153 visits and 58,356 versus 85,201 pageviews. Top-10 pages included: Home Page, SST, COVID, Facility Rentals, Steamboat Springs Airport, Restrictions-Closure, Howelsen Hill, Parks and Recreation, Trails, and Maps.
- [Facebook](#) top five posts for August 2021 on the city pages for reach (total people viewed) included: Howelsen Hill new lift shack (3.8K), Steamboat Springs Fire and Rescue (SSFR) Elk Run Fire (2.6K), Preservation Post (2.5K), SSFR Oily Rags Tips (2.4K), and Downhill Drive Open House (2.2K).
- August top [Instagram Posts](#) showcased First Snow from E. Briones and Howelsen Hill's

new terminal pieces. The city's [twitter channel](#) saw 26.6K impressions with the top posts for Snake Island Bridge Project and Colorado Parks and Wildlife moose video on keeping distance from wildlife. [YouTube](#) continues to host videos from City Council, Planning Commission, and Parks and Recreation Commission.



- [Fourteen media releases](#) were issued on Sales Tax (2x), Downhill Drive Design Open House, Snake Island Bridges, Construction Update (2x), US40 Medians, CityView, SBT GRVL Closures, Howelsen Hill Chairlift, Short-Term Rentals, Airport Fly In and Appreciation Day, Steamboat Springs Police Department Chief Search, and Mt. Werner Water Interceptor Project Lane Closure.
- City Limits taped August show focused on Short-Term Rentals; Harvey's Huddle segment airs weekly promoting city services and programs and the Steamboat Springs Airport Fly-In and Appreciation Day was featured as the Valley Voice column.

Facilities

- The facilities department addressed 74 work orders in August.
- Replaced boiler and sidearm at the Ambulance Barn on Yampa Street.
- Extended handrail behind the 7th Street restroom to address fall hazard.

- Rebid Yampa Street Festival Lighting contract saving the city approximately \$40K over five years.
- A grant funded dual port charging station has been installed in the parking lot between the Elkins House and Centennial Hall. One port of the charging station will be dedicated to a city vehicle and the other port will be available to the public until a second electric vehicle can be purchased by the city.
- Completed new dumpster enclosure for Parks and the Ice Arena using midyear supplemental budget funds.



IGS

- Grantseeking: in August, the grants division submitted grant requests for the following:
 - Colorado Department of Transportation: Federal Transit Administration Capital Call for Projects for \$640,000 for a Transit Bus Refurbishment Project and for \$585,000 for a Hybrid Bus Replacement
 - Great Outdoor Colorado: Colorado Youth Corps Association for \$14,700 for the Hudson Trail Restoration Project on Emerald
 - Department of Local Affairs (DOLA): Energy and Mineral Impact Fund for \$200,000 for the Central Fire Station Design project
- The City received funding for the following:
 - Federal Aviation Administration American Rescue Plan for \$59,000 to fund coronavirus relief at the Steamboat Springs Airport.
- 2A Trails Committee: the committee met to discuss options for 2022. At this time, the committee is recommending that City Council direct 2A funds to planning and design work for trail and sidewalk connections in the mountain area with the goal to connect lodging properties to the trail system. This recommendation will come to Council through the budget process and budget retreat. The committee anticipates making an additional recommendation to Council once the United States Forest Service Mad Rabbit NEPA is complete this winter.
- Climate Action Plan: Routt County, Steamboat Springs, Oak Creek, Yampa, and Hayden have all adopted the Climate Action Plan. Staff has developed a draft intergovernmental agreement for the Climate Action Collaborative, which includes a board with five local government representatives and a target of four community members. We are working on the application and process to recruit individuals to apply for positions as Collaborative board members.
- Recycling Study: LBA Associates has completed the first phase of the study, developed strategic options, and scheduled one on one interviews with trash haulers and stakeholder focus groups the week of September 20th.
- Regional Solar Project: the Yampa and Oak Creek solar arrays are substantially complete. Work continues on all of the roof mounted systems, with those systems targeted for completion in September. Ground mounted systems in Hayden and Craig are underway. The city's Wastewater Treatment plant array will begin work in October. A ribbon cutting is scheduled for November 19th at the Hayden airport.
- Regional Solar Garden: the Regional Solar Garden project is scheduled for construction in 2022. The project will result in a discount on a certain amount of energy for the 23-year contract for the project. City staff are targeting this discount for street lighting, as that is an area where we will not be able to easily do behind the meter solar.
- DOLA Recovery and Resiliency Roadmap: the kickoff meeting for the roadmap process is scheduled for September 16th, with additional meetings on October 7th, October 8th, and

October 14th. These initial meetings are the “Groundwork” phase, in which all participants come together to identify and confirm the areas of focus for the consultant led planning phase. DOLA is in the process of soliciting consultants to work with our team, with a decision to be made in late September.

- Electric Vehicle (EV) Readiness Plan Implementation: the EV 101 workshop was held on September 13th with 20 attendees. The video from the workshop is on the city’s website and YouTube channel. The City, Yampa Valley Sustainability Council, Yampa Valley Electric, and Northern Colorado Clean Cities are partnering on additional workshops:
 - EV Models – October 4th; 6-7 PM in Citizens’ Hall
 - Ride and Drive – October 23rd; 10 AM-4 PM at Howelsen Rodeo parking lot
 - EV Charging 101 – November 1st; 6-7 PM in Citizens’ Hall

IT and GIS

- Started investigation work with Cybersecurity consultant.
- Numerous troubleshooting projects due to infrastructure failure and fiber cuts.
- Design of connectivity for new ticket booth structure.
- Coordination with YVEA/Luminate for relocation of fiber service to the Parks and Recreation facilities.
- Continued effort to support CityView software including document management integration and GIS data updates.
- Finished product selection and chose OpenGov for software to support special event permit processing.

Finance

Administration

- We recently received the Actuarial Valuation Report as of January 1, 2021 for the Steamboat Springs Volunteer Fire Department Pension Fund. The goal of the Pension Board is to maintain the funding ratio for this plan at or above 80%. According to

the Actuarial Report, the funding ratio is at 86% with assets valued at \$1.33M and liabilities at \$1.55M.

Budget

- OpenGov stories are being built out for the October 5th City Council budget retreat. An OpenGov story is a webpage that details out a department’s budget both visually and interactively. The optimal method of using OpenGov will be interactive via a web browser. We will be able to print out static pages for the council packet material and this will look a lot different from previous city budget books, but we are excited to share the changes. We plan to have the interactive web browser link and budget books available by September 30th. Again, this will look much different than previous years, but with the OpenGov website you will have access to a lot more detailed information.

Accounting

- Staff has been working closely with the Routt County Building Department and all city departments now using CityView to integrate cashing functions into the accounting software. Special kudos to Christy Ringer for her diligence during this implementation.
- A substantial amount of Continuing Disclosure documentation is required on each of the city’s outstanding debt issuances on an annual basis. All required Continuing Disclosure for the city’s outstanding debt has been published on the Electronic Municipal Market Access website for the year.

Tax and Utility

- Staff has been working closely with the Routt County Building Department to ensure legacy building permits have been converted to the new CityView platform accurately.

Procurement and Contracting

- Bids and RFPs currently open:
 - Geographically Designated, On-Demand Transportation Services
 - On-Call Surveying Services

- Bids and RFPs Upcoming:
 - Runway 14-32 Rehab

Fire

August 2021 Monthly Summary

Call Numbers

- Department calls for service increased in August 2021 by 7.4% over August 2020 and 25.3% over the calls for service in August 2016 (Attachment 1).
- Year to date calls for service continue to increase over last year by 8.9%. Comparing that to 2016, current call numbers year to date have increased by 7.66%

Notable Events:

- Firefighter/Paramedic Brian McGovern completed his check-off on our new Tower Truck.
- Deployed a three person crew in a Type VI Brush Truck to assist with the Schnieder fire in Washington.
- The department responded to numerous calls regarding trees and/or grass on fire. Each incident was addressed with the on-duty crew and remained minor incidents.
- Stage 2 Fire Restrictions were lifted; the City of Steamboat Springs and the Steamboat Springs Area Fire Protection District returned to Stage 1 Fire Restrictions.
- The department was able to do hands on trainings at the Chief Theatre this month, once again providing invaluable training opportunities for personnel in a more realistic situation.
- Steamboat Springs Transit hosted department personnel for a run through of the hybrid buses, their safety features, and how to handle different types of emergencies.
- Each shift started rotations at the burn building in Hayden. This full day training allows personnel to meet requirements of their State of Colorado Firefighter I certifications by training in live fire situations. Steamboat Springs Fire and Rescue (SSFR) takes advantage of the

opportunity for off-duty crews to run numerous live fire scenarios.

- Special events of particular note this month included standby for High School football games, Free Concert Series, and SBT GRVL race.

Fire Prevention:

- Fire Prevention activity with permits and inspections for August 2021 was up 11% compared to August 2020 and revenue for the same period was down 54%. Year to date activity is down 9% from the same time period in 2020 and year to date revenue is up 45% compared to the same time period in 2020.
- Completed final fire alarm and fire sprinkler inspections on Sleeping Giant School.
- All Fire Prevention personnel completed training on the new CityView software and have started utilizing it during the building permit and planning processes.

Fire Department Operations and Training:

- Fire Training: low-angle rope rescues, high-angle rope rescues, company performance tasks, live burn
- EMS Training: advanced airway/intubation, endocrine emergencies, care for patients of abuse and neglect

Public Education Events:

- CPR/First Aid: materials were lent to North Routt for their certifications.
- Station tours/apparatus tours: a few families swung by the Mountain Station during various times earlier in the month for apparatus tours. One child was temporarily overwhelmed with the engine equipment and laid on the cement for several minutes before he was recharged and ready to check out the tower. (Permission was obtained from the child's on scene mom for photo opportunity!)

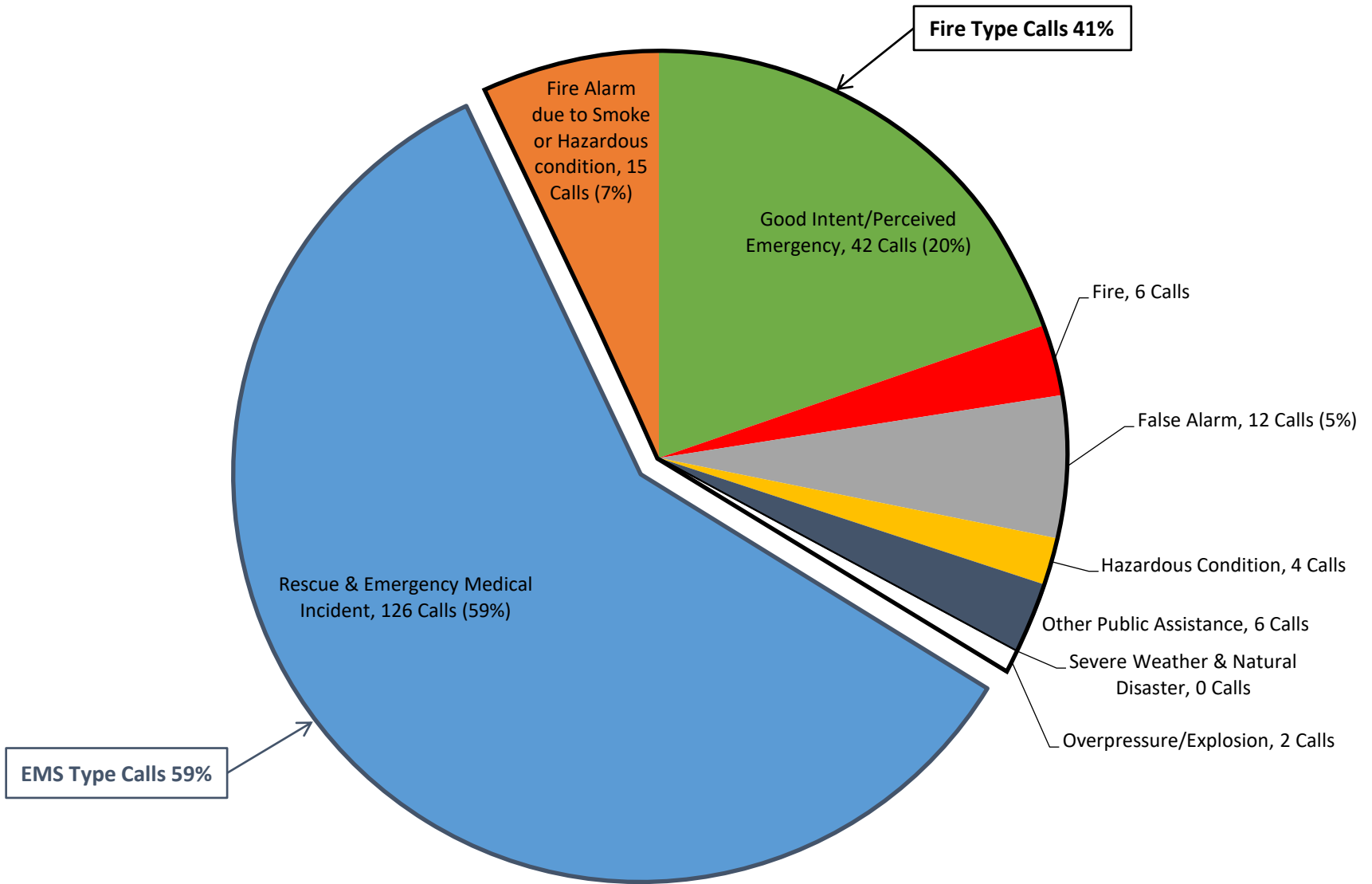


- Fire prevention/vial for life: two separate presentations occurred at Selbe apartments and Mountain Manor. This was conducted by an on-duty shift. The presentation/discussion included fire prevention, emergency evacuation, and vial for life topics.

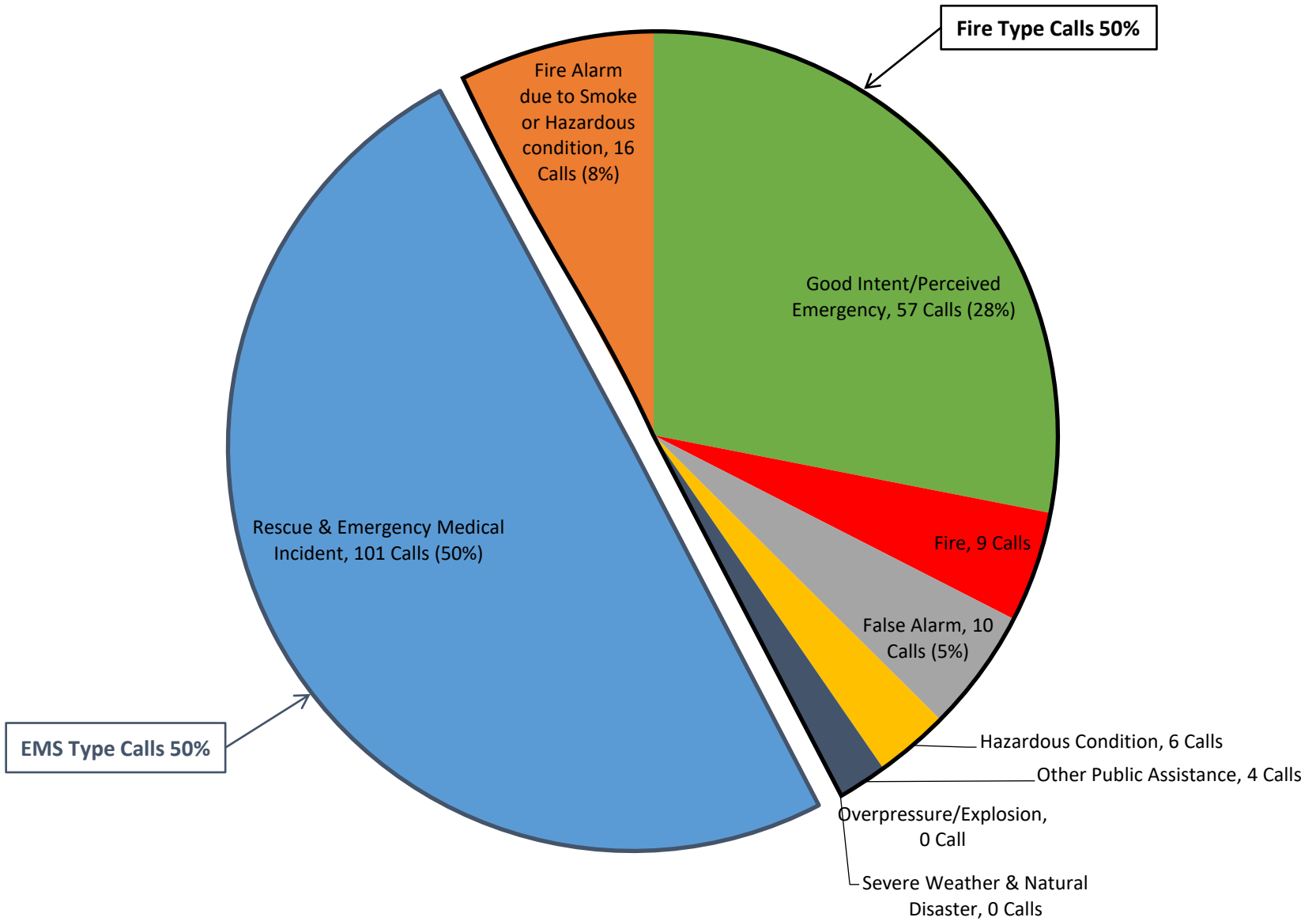
Attachment #1

Call type in each category	
Rescue & Emergency Medical Service	Fire
EMS call Heart Attack, Stroke, CPR, Seizure, Trauma	Structure Fire
Motor vehicle accident	Vehicle Fire
Motor vehicle vs pedestrian	Wildland Fire
Confined Space Rescue	Trash Fire
High-angle Rescue	Fire Alarm due to Smoke or Hazardous condition
Removal from elevator	Unintentional system/detector operation due to smoke
Trench rescue	Carbon Monoxide detector, no CO upon arrival
Extrication from machinery	Sprinkler activation, no fire - unintentional
Water or Ice Rescue	Alarm due to Cooking Smoke
	Good Intent/Perceived Emergency
	Controlled burning
	Vicinity alarm
	Steam, other gas mistaken for smoke
	Dispatched and cancelled en route
	EMS call where party has been transported
	HazMat release investigation w/no hazmat
	False Alarm
	Malicious, mischievous false alarm
	System or detector malfunction
	Hazardous Condition
	Flammable gas or liquid spill
	Chemical release
	Electrical wiring problem
	Biological hazard
	Other Public Assistance
	Person in distress
	Water problem
	Smoke, odor problem
	Animal rescue
	Search for person on land, water or underground
	Public service assistance
	Severe Weather & Natural Disaster
	Flood
	Wind storm
	Lightning strike (no fire)
	Overpressure/Explosion
	Overpressure Rupture
	Explosion
	Excessive heat, scorch burns with no ignition

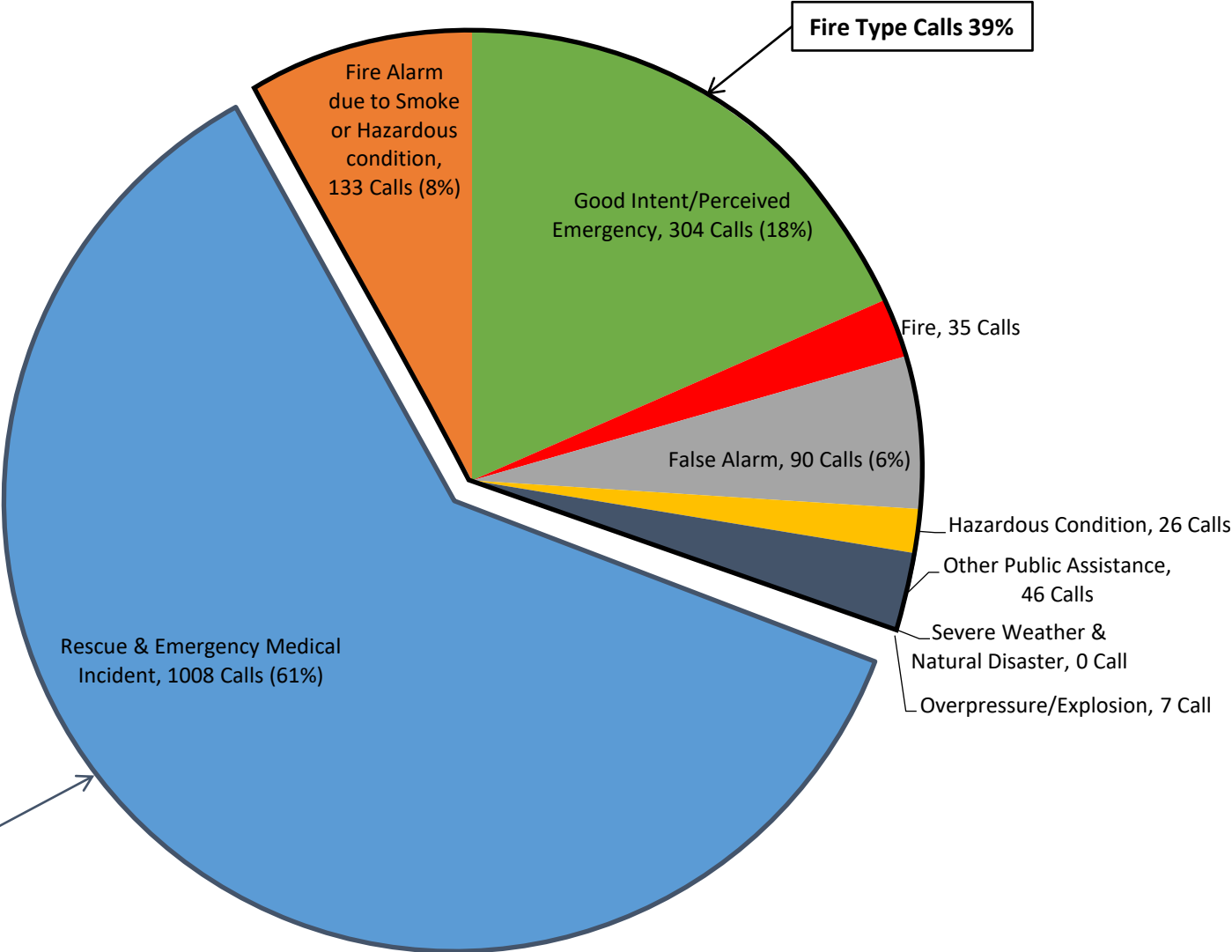
August 2021 Calls for Service by Call Type



August 2020 Calls for Service by Call Type



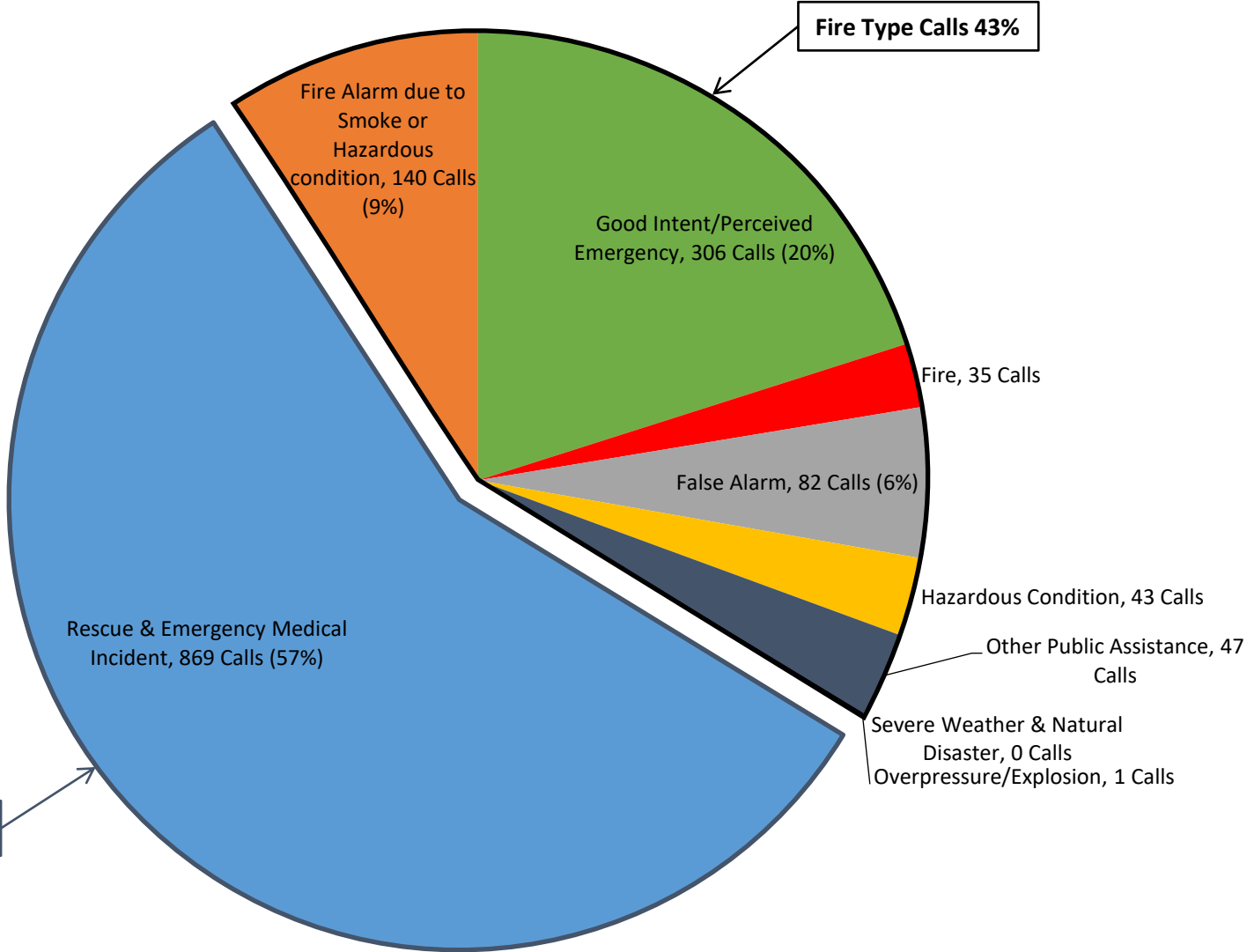
2021 YTD Calls for Service by Call Type



EMS Type Calls 61%

Fire Type Calls 39%

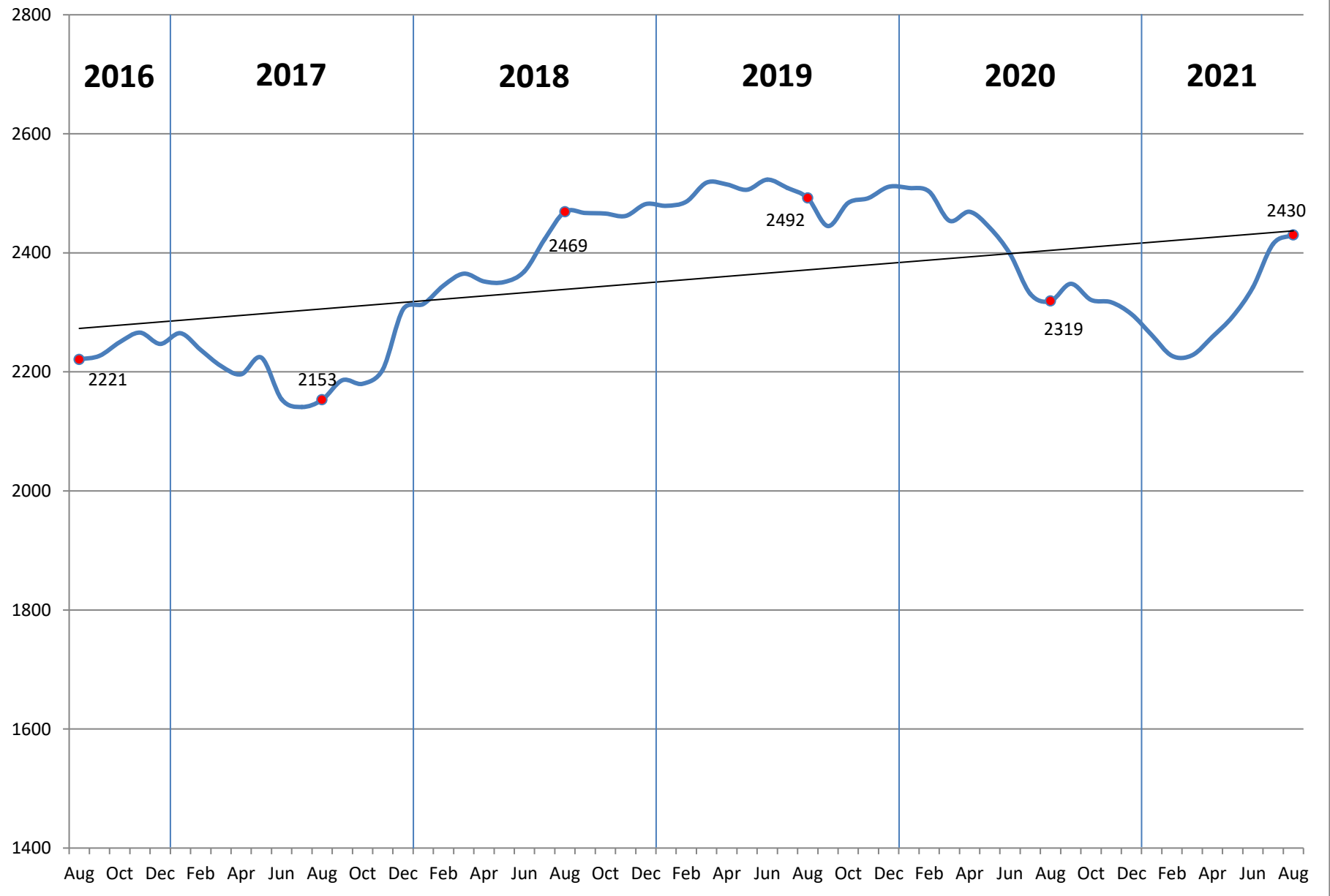
2020 YTD Calls for Service by Call Type



EMS Type Calls 57%

Fire Type Calls 43%

12 Month Rolling Total Call Volume



	Aug-15	Aug-16	Aug-17	Aug-18	Aug-19	Aug-20	Aug-21	2020 vs 2021	2016 vs 2021
Fire Calls									
City	56	55	62	85	68	78	59		
District	32	28	27	26	24	21	25		
Mutual Aid	0	2	2	2	1	3	2		
Total	88	85	91	113	93	102	86	-15.7%	1.18%
EMS Calls									
City	88	65	72	89	91	78	97		
District	29	11	14	18	18	19	29		
Ski Area	12	4	2	6	5	0	5		
Special Events	9	7	5	5	7	0	1		
Mutual Aid	3	2	2	1	1	4	0		
Total	141	89	95	119	122	101	132	30.7%	48.31%
Billed	99	63	70	82	91	80	82		
non-Billed	42	26	25	37	31	21	50		
Total Department Calls	229	174	186	232	215	203	218	7.4%	25.29%
2nd call	68	30	40	51	54	35	27	-22.9%	-10.00%
3rd call	18	7	10	10	11	5	5	0.0%	-28.57%
4th call	2	1	5	1	0	0	1		
	YTD 2015	YTD 2016	YTD 2017	YTD 2018	YTD 2019	YTD 2020	YTD 2021		
Fire Calls									
City	410	406	418	501	510	493	448		
District	170	163	182	177	155	154	181		
Mutual Aid	3	3	6	9	6	8	8		
Total	583	572	606	687	671	655	637	-2.7%	11.36%
EMS Calls									
City	554	596	634	652	689	625	682		
District	123	120	121	111	122	112	135		
Ski Area	192	206	135	207	195	111	173		
Special Events	37	36	33	32	25	4	15		
Mutual Aid	9	10	12	16	13	16	16		
Total	915	968	935	1018	1044	868	1021	17.6%	5.48%
Billed	665	701	692	699	738	631	742	17.6%	
non-Billed	250	267	243	319	306	237	279	17.7%	
Total YTD Department Calls	1498	1540	1541	1705	1715	1523	1658	8.9%	7.66%
YTD 2nd call	329	353	306	400	373	281	320	13.9%	-9.35%
YTD 3rd call	77	73	66	57	59	35	39	11.4%	-46.58%
YTD 4th call	21	19	22	7	3	2	1	-50.0%	-94.74%