

City Manager Report

Alpenglow Village Mail Issue

Attached is a letter to our congressional delegation regarding the mail delivery issue at the Alpenglow residences (Attachment 1). As you are aware, mail cluster boxes were installed last year, and the units have been occupied since July 2020. They have not been receiving mail since that time. The Postal Service says they do not have the proper equipment and staff for mail delivery at that location. We are asking for assistance from our congressional representatives. They have been responsive and are promising action.

Short-Term Rental (STR) Survey Results

Per City Council's request, attached are the survey results regarding short term rentals from our latest community survey (Attachment 2).

Recruitment and Retention

The city continues to struggle with recruitment and retention of employees across-the-board. Employees are leaving employment with the city for a variety of reasons, and recruiting for these positions continues to be a challenge. This is a national problem, not just a local issue. Throughout the pandemic, many city employees worked with minimal staffing and continue to do so with increasing workloads. Of course, wages and cost of housing are significant contributing factors as well as stress from taking on additional job duties. We have rolled out our flexible work policy and initiated our annual salary survey. We expect salary adjustments to be a factor in the upcoming budget process.

Calendar Item

As a reminder, I will be out of the office from June 17 through June 27. Tom Leeson will be City Manager Pro tem until my return.

Free Summer Concerts

Steamboat Free Summer Concerts (SFSC) is planning for 2+ shows at Howelsen Hill at the end of summer. Given time, budgeting, and public health constraints, the SFSC board believes that late summer is the safest target for their events. The City of Steamboat Springs is SFSC largest individual sponsor and makes up a significant portion of its budget, particularly this year. The funding SFSC receives goes directly to support its mission of providing free live music events to the community of Steamboat Springs.

Kudos

Steamboat Springs Transit (SST) bus driver Dave Lewis has surpassed the 40,000 hours milestone. He is the first and only SST driver to achieve this mark. Dave started driving for SST in the fall of 1999. As a driver for both the regional service and local buses, chances are if you have ridden an SST bus, Dave has been your driver at one time or another. His excellent safety record and outstanding customer service make Dave a highly valued member of the staff.

Kudos to Carl Phillips, Sue Lottes, Nick Carelli, and Dmitry Chase for their efforts in creating two curling sheets in the ice at the Howelsen Ice Arena. This crew did a great job with measuring and maintenance to create a new programming option for the community. This effort was possible in part to a grant from the City's Innovation Committee.



From the Departments

Police Department

Staffing

- After a two-week Police Recruit hiring process, we are moving three candidates forward to the background process. We hope to find two quality candidates out of that process to send to the Colorado Law Enforcement Training Academy in fall 2021.
- We have an upcoming interview process with a Colorado certified candidate.
- We have been able to recruit and move forward with four seasonal CSOs to help us with special events this summer. We are hopeful this will be a huge help in Steamboat Springs Police Department (SSPD) being able to work and staff special events in the coming busy summer months.
- We are currently at 36% of our Patrol OT budget. More training time means more OT usage, but we continue to be creative with flexing time and respecting the officers' work/life balance.

Training

- SSPD will be hosting an agency-wide CPR training to re-certify officers.
- In April, SSPD put on an active shooter training in Hayden for agencies in Routt and Moffat counties.
- Officers John Miller, Manuel Fajardo, and Sergeant Shane Musgrave attended a multi-month long virtual and in person Public Safety Leadership Development training hosted by the Daniels College of Business. We were able to secure a scholarship for the cost of the tuition for this training.
- Our goal is to get our officers trained to become certified training instructors so we can continue to host trainings for our region and our department.
- In the months of April and May:
 - Officer Sierra Weld attended Driving Instructor Course and became a certified driving instructor.
 - Officer Michael Yost attended Krav Maga instructor course as well as PPCT (Defensive Tactics) instructor

courses and became a certified instructor in both.

- Officer Alicia Gondick attended Glock Armorers as well as POST Handgun Instructor courses.
- Officer Rob Sadowski attended SFST (Field Sobriety Testing) Instructor course.

Statistics

- Calls for Service:
 - In 2020, from January 1st to June 3rd, there were 7,713 calls for service. In 2021, from January 1st to June 3rd, there have been 5,231 calls for service.
 - This is a 32.12% decrease from last year.
- Traffic Accidents:
 - In 2020, from January 1st to June 2nd, there were 228 traffic accidents. In 2021, from January 1st to June 2nd, there have been 226 traffic accidents.
 - This is a .88% decrease from last year.
- Domestic Violence (DV) Calls:
 - In 2020, from January 1st to June 2nd, there were 63 DV calls. In 2021, from January 1st to June 2nd, there have been 40 DV calls.
 - This is a 44.66% decrease.
- Bear Calls:
 - In 2021, from January 1st to June 2nd, there were 127 bear calls. In 2021, from January 1st to June 2nd, there have been 129 bear calls.
 - This is a 1.56% increase.
- Bear Citations:
 - Year to date, 9 bear citations have been issued.
 - Year to date, 26 bear warnings have been issued.

Parks and Recreation

Howelsen Ski and Rodeo

- Howelsen Ski and Rodeo division is welcoming two new employees: Micah Ness, Lift Mechanic, and Riley Patton, Tubing Crew Leader. Both have great experience, and we

are excited to bring their knowledge and enthusiasm to the team.

- Staff is assisting Pro Rodeo Series personnel with sound system upgrades at the Rodeo Grounds.
- Staff are working on getting the Rodeo facility ready for the first events in over a year as Gymkhana begins June 10th and the Pro Rodeo Series kicks off July 1st.
- Staff are wrapping up a comprehensive use agreement with the Steamboat Springs Winter Sports Club for summer 2021 and winter 2021/2022.

Parks, Open Space, and Trails Division

- Current and future construction projects in addition to reductions to the city's streetscapes budget have resulted in service level reductions to all our streetscape areas. These service level reductions can be classified into two categories: (1) areas receiving no maintenance (no irrigation and no mowing - all vegetation to be removed due to construction in 2021/2022) and (2) areas receiving minimal maintenance (scoria cleanup, limited irrigation, and potential weed management - contractor dependent). Areas receiving no maintenance due to budget reductions and current and future construction projects include the streetscapes along Mt. Werner Road and the US40 medians from Old Town Hot Springs to McDonalds. Areas receiving minimal maintenance include downtown/Yampa Street, the US40 medians from Pine Grove Road to Walton Creek Road, and the Mt. Werner Circle medians and roundabouts.
- The Parks division continues to be severely understaffed. The division currently has 8 out of historically 22 seasonal positions filled and 4 out of 7 fulltime positions filled. Staff's top priority is to maintain our assets, however significant level-of-service reductions are expected. For example, lawns will be kept alive, however the grass will be cut less frequently.
- Based on City Council direction, staff will be working with Parks and Recreation

Commission and Steamboat Creates to assess city properties for opportunities for an outdoor amphitheater.

- Steamboat Digs Dogs has proposed funding and installation of a shade structure and dog agility course at Rita Valentine Park.
- Long time Parks supervisor Ernie Jenkins retired on June 4th. After completing a nationwide search for a new Parks Supervisor, Aaron Stafford from Westminster, Colorado has been hired to take on this challenging role with our department. He will start on June 21st.
- Open Space staff, Chief Cerasoli, and Colorado State Forest staff met with Yampa Valley Electric Association (YVEA) to discuss fire mitigation efforts for a powerline on Emerald Mountain. Work began on June 1st and lasted approximately one week. The fire mitigation project will remove hazard trees under and near the line that pose a fire danger. The power line provides service to emergency communications (Fire, Police, and Federal Aviation Administration) on Emerald. Temporary trail closures occurred, and staff worked with YVEA and their contractor to repair any impacts to trails or the natural area.
- Parks staff have trained Mainstreet Steamboat volunteers how to fill their watering rig from the Howelsen Park Pump House to water flower barrels this summer.
- The YVEA property lease for additional storage space adjacent to Parks and Recreation has ended.
- One of our three fulltime Parks Crew Leaders has resigned with the last day worked on June 9th. Staff is working with Human Resources to advertise for the position as soon as possible.
- Parks Crew Leader Nick Neiberger achieved Certified Playground Safety Inspector certification through the National Recreation and Parks Association.
- On May 29-30, there was a boy's lacrosse tournament (approximately 1,100 participants) at Emerald and Whistler Parks. There were several parking issues reported.

- On May 30th there was a girl's lacrosse tournament (approximately 100 participants) at Ski Town Park. There were parking issues reported.
- A "Substance Free Movie Night" sponsored by Teen Council and Grand Futures occurred on the night of June 4th at Emerald Park.
- Adult city softball leagues and field preps started at Howelsen Park on June 2nd. Adult city volleyball leagues started at Howelsen Park on May 31st.
- Youth soccer, Yampa Valley Youth baseball, and Steamboat Springs High School baseball play nightly at Emerald Park with field preps as needed.
- Triple Crown Sports first event is a girls softball camp on June 7-9 (75 campers) and tournament on June 10-13 (48 teams).
- As part of our Integrated Pest Management program, staff released 800 Dalmation Toadflax weevils to reduce an infestation within the Spring Creek canyon. Dalmation Toadflax is a non-native noxious weed that is aggressive and pushes out native species. The released weevils will feed on the toadflax plant, stressing its growth. Given the steep and difficult to reach location of the infestation, weevils are an efficient and environmentally friendly biological control.



- The trail rebuild project of the NPR trail on Emerald Mountain is in full swing. The City and Routt County Riders are working with contractor Conservation Trails to complete the project. The project has been a collaborative effort including work from volunteers and city staff led by the contractor. A volunteer workday took place

on June 5th (National Trails Day) through Routt County Riders.

- City staff continue to lead weekly volunteer days at Bear River Bike Park to better maintain the jump lines and pump track. More thorough maintenance will be completed on the pump track later this summer.
- Staff continues to work with a dedicated volunteer to monitor bobolink (ground nesting bird) activity at the Legacy Ranch.
- New trail etiquette and river education signage plans are being finalized that will be unveiled in the coming month.

Adult Sports

- Summer adult recreation leagues are underway with four sports options extending through mid-August. Leagues and enrollment for the summer season include coed soccer (8 teams), coed 4v4 and 2v2 sand volleyball (65 teams), coed softball (36 teams), and adult summer hockey (12-14 teams).

Youth Programs

- Summer camps started up on June 7th and are full with over 75 kids per day. The Kindergarten Adventurers camp has a waitlist of 0-6 children daily, the 1st – 2nd grade Explorers camps has a waitlist of 19-40 children daily, and the 3rd – 5th grade Mountaineer's camp has a waitlist of 11-35 children daily. The camp is fully staffed, but we are still looking to hire substitutes. Children and staff will continue to wear masks indoors until, at minimum, all staff are fully vaccinated.
- Session 1 registration will open on July 26th including Afterschool Action, School Days Off, ASSET Clubs, and Middle School programs.

Marketing and Events

- Staff hosted the first Town Challenge MTB Race of the season at Marabou Ranch on June 2nd. The event was one of the best attended races in recent years with 181 registered participants. The next race of the series will take place on June 16th at Emerald Mountain.

- Staff is working to wrap up all summer advertising materials including magazine ads, rack cards, brochures, etc.
- Staff is assisting the Trails, Open Space, and River division on two education campaigns regarding trail etiquette and river recreation.
- Planning is currently underway for the first Yampa River Clean Up event scheduled for July 10th.
- Over the past month, the Parks and Recreation Facebook page saw a 12% increase in page views and a 25% increase in post reach over the previous month. The posts with the most reach during the past month include NPR Improvements, Curling at the Howelsen Ice Complex, and Core Trail Flooding Closures.
- Staff has reviewed and processed a total of 64 special event permits to date in 2021.

Howelsen Ice Arena

- The Ice arena reopened on June 10th after a short maintenance closure that included but was not limited to installation of new flooring system in two of four locker rooms, installation of two curling sheets in the ice, and a heavy duty clean.
- Summer hockey camps have started and are scattered throughout the summer.
- Adult summer hockey will begin the week of June 14th.
- The Howelsen Ice Arena, in collaboration with the Steamboat Springs Curling Club and Denver Curling Club, will be offering three Learn to Curl Programs during the month of June.

Parks Projects

- Howelsen Ice Arena Expansion Project: staff is working to get a contract signed with Saunders Heath. Construction is anticipated to start early summer and be substantially completed in the first quarter of 2022.
- Howelsen Hill Chair Lift Installation Project: SkyTrac, the lift manufacturer/installer, is currently excavating the unload foundation on the top of Howelsen Hill. The concrete footings were scheduled to be poured during

the week of June 7th at the unload terminal. GSI, the geo-stabilization contractor, is scheduled to be onsite after the July 4th holiday to install the needed micro-piles and soil nails at the lift tower foundations. The chair lift installation project is on schedule to be completed in time for the 2021-2022 ski season.

- US40 Median Landscaping Improvements Project: staff is signing a construction contract with Duckels Construction but will postpone all construction work to the 2022 construction season. Duckels has agreed to hold the bid pricing and perform all the work in the second year per the city's request to reduce 2021 traffic impacts on US40.
- Howelsen Hill Tubing Project: the city has signed a contract with Team Services for a surface lift for the tubing operation. Progress is currently paused as a contract is being executed per Council's request to explore Sulfur Cave mapping. Once the mapping is complete, the lift alignment can be finalized, and the design work will continue with Team Services and the city's contracted electrical engineer.
- Yampa River Channel Restoration and Access: staff is currently advertising the river project. Proposals were due June 3rd and staff will review and select a contractor by June 10th. Construction is anticipated to start September 2021.
- Parks Shop Storage Building: a contractor has been selected for the construction of the Parks Shop Storage Building. Construction is scheduled to begin on June 28th and anticipated to take about 3 weeks to finish the building. Concrete work is scheduled to follow the building install and that is anticipated to take place in late-July.
- Core Trail Pedestrian Lighting Project: staff is working on the 100% plan set that will include the tunnel and bridge portion that Steamboat Creates is offering as an art installation. This project is currently being looked at as part of a larger CDOT Revitalize Mainstreet grant.

This current direction would include this Parks project and several from Public Works. More information to come on this grant opportunity. Construction for this project will be delayed to the 2022 construction season.

Botanic Park

- The Botanic Park is welcoming many visitors, school groups, and day camps.
- Reservations are being made for numerous weddings, celebrations of life, and other nonprofit events this season.
- The Botanic Park is fully staffed for the season totaling 13 FT and PT seasonal employees.
- Programs and events for the season include Guided Walking Tours, Yoga in the Park, Music on the Green, Lulie's Wildflowers and Watercolors, PikNik Theatre, the Steamboat Symphony Orchestra, Storytime, Community Cultivation, Junior Master Gardeners, and the temporary exhibit "Frida Kahlo's Garden", a live garden installation.
- A new Fairy Garden Village was constructed in gratis by Rams Masonry and now located in the Children's Garden.
- Revenue is estimated at \$30K or 33% over PYC.

Haymaker Golf Course

- Haymaker has kicked off the 2021 season strong with rounds continuing to build off the 2020 season.
- Rounds year to date are up 5% over 2020 and season pass sales are up 30% over 2021.
- Leagues and tournaments began the week of June 7th with signups looking well above average for all leagues.
- Junior camps started the week of May 31st with signups up significantly in all classes.
- Due to the sustained high volume of rounds, special events and instruction, Haymaker is looking to hire additional summer help in the golf shop and player services areas.
- Staff is working to improve the playing conditions on tee complexes by aerifying and over-seeding over the next two weeks.
- The newly constructed Penncross Bentgrass nursery green is growing nicely with a total of

50% grass coverage on the surface of the green.

- The first greens vertical cutting was scheduled for June 8th.
- Black Turf grass *Ataenius* beetles have been found in #1, #3, and #9 greens. The damage on the greens caused during the grub stage is beginning to heal.

Planning

- Development Review: there are currently 79 projects in the development review process: 40 under review and 39 waiting for applicant response. Four projects are currently late in receiving DRT review comments, and DRT deadlines remain extended by one week.
- Code Amendments: staff are drafting two code amendments; one to revise the definition of the term Family, and another to permit outdoor seating for restaurants as a Conditional Use in the CK-1 zone district.
- Mountain Area Master Plan: The Mountain Area Master Plan (MAMP) Advisory Committee reviewed and commented on an early draft of the plan's implementation strategy on May 26th. The URAAC reviewed draft implementation details relevant to their recommendations for the SSRA project activities budget at their meeting on June 3rd. A City Council work session on a MAMP update occurred on June 8th and a Planning Commission policy work session is scheduled for June 14th. The project team will use the input from these recent meetings to inform the development of the draft plan, which is anticipated to be available for public review in July.
- CityView: staff validation of CityView configuration is complete. Intensive End User Training is scheduled for July 22-August 6, and a Go Live date is set for August 9th. This Go Live date may be adjusted by a week or two to coordinate a concurrent launch of the software with Routt County.
- Short-Term Rental Program: staff were presented with demos of three vendors on May 20th. Staff requested clarification from one of the vendors in order to better

compare the proposals; the goal is to be under contract by mid-June.

- Code Compliance: a total of 63 code enforcement cases have been opened to date in 2021. There are 49 open cases pending resolution. In addition, 54 noxious weed enforcement cases have been opened this year.

Public Works

Wastewater

- In a continuing sign of how dry it is, the Wastewater Treatment Plant treated 85 million gallons of wastewater in the month of May. This is down 26% from May 2021 when 115 million gallons of wastewater was treated. The difference is attributable to less precipitation, which results in less infiltration of groundwater and snowmelt into the sanitary sewer system.
- Work continues on the plant's discharge permit renewal. The application is due to the state health department on June 30th.

Streets

- Springtime work continued for Streets crews as 226 tons-worth of potholes were repaired, 82 cubic yards of street debris was swept, and striping of crosswalks, curbs and parking lots throughout town continued throughout the month of May.
- Construction throughout town is in high gear. In May, Streets crews performed 381 locates and issued 16 right-of-way permits.
- The 2021 Paving Program is on schedule. Streets completed as of June 7th include:
 - 3rd Street
 - 4th Street
 - 9th Street
 - Falling Water Lane
 - Howelsen Parkway
 - Little Moon Trail
 - Mauna Kea Lane
 - Mill Run Court
 - Valley View
 - West End Village alleyways

Engineering

- As of June 4th, 228 development applications have been submitted with a review due date in the calendar year. 33 reviews are currently in queue. Of the completed reviews, 85% met the internal review deadline and 100% met the external review deadline.
- The Mt. Werner Road/Steamboat Boulevard Roundabout project began on April 12th and remains on schedule with roadway grading and deep culvert replacement mostly completed. The closure has been in effect for more than 50 days and there are less than 30 days to go before the roadway will partially reopen to traffic ahead of July 4th holiday weekend. On June 1st, the Police Department began directing traffic on Walton Creek Road during busy times of the day to reduce traffic backups of the primary detour route. So far, this additional resource appears to be helping and staff will continue to monitor traffic flow in the coming weeks and make adjustments when needed. A press release will be issued as the roadway reopening date gets closer. Work will be ongoing until October as traffic moves through the work zone. The project team is hosting a public meeting every other Friday at 10AM with the next occurring on June 18th. The meetings have been well attended. Ski Corp representatives are attending and providing construction updates related to their base area project.
- RCD Construction is nearing completion of storm sewer installation at the Rodeo Grounds. Electrical service for the EV charging stations and parking lot lighting is also being placed. Work on the parking lot will stop after June 25th to allow use of the Rodeo Grounds until construction recommences August 1st.
- Duckels Construction has begun work on the US40 West Sidewalk project. This project includes installation of a sidewalk on the "river" side of US40 between the Community Center and Loggers Lane, and installation of a sidewalk on the "hill" side of US40 between Indian Trails and Conestoga Circle. Traffic impacts will be limited to shoulder work with

some periods of time when one of the town-bound lanes is closed to facilitate work along the highway. Access to adjacent businesses will remain open throughout the duration of the project.

- Survey, geotechnical investigation, and preliminary design is underway for the sidewalk and trail extension west of Steamboat from Snow Bowl to CR42 (commonly referred to as Core Trail West). SGM Engineers are the consulting firm performing the design services for the city under oversight by the Engineering Division.
- Engineering representatives are staying engaged with ongoing construction activities not under control by the city including the Mount Werner Water interceptor project that crosses US40 south of the Pine Grove intersection, CDOT's chip and seal from Rabbit Ears to 3rd Street, and Xcel Energy's project at the Anglers/US40 intersection. These projects will be or have been impactful to the traveling public.
- Engineering continues to actively engage non-city contractors related to potential work within the public roadway. Some examples include contractor parking on Sunlight Drive associated with the Sunlight Crossings project, pedestrian circulation at the building site at the intersection of 7th and Yampa, and coordination with the School District related to sidewalk replacement and storm drainage improvements along 7th Street in front of their Administrative Building.

Airport

- The Airport recorded 669 operations during the month of May (an operation is defined as either a takeoff or a landing), compared to 842 operations during May 2020. 143 aircraft were fueled in May, compared to 151 in May 2020. 8,865 gallons of fuel were sold in May, compared to 7,353 in May 2020.
- Design work for the 2022 Runway Rehabilitation project kicked off in May. Core sampling of the runway and surveying of the Airport are complete.

- The Request for Proposal for hangar development in the gravel parking lot east of the FBO was released on April 19th with proposals due July 18th.
- The Regional Wildlife Manager from USDA inspected the Airport and met with staff to evaluate the wildlife management mitigation protocols for the Airport. The Manager found no discrepancies and determined the wildlife was being managed effectively.
- The Airport continues to raise money for the Airport Endowment Fund with the Yampa Valley Community Foundation. The fund currently has approximately \$18k with one pilot committed to donating \$5K annually.

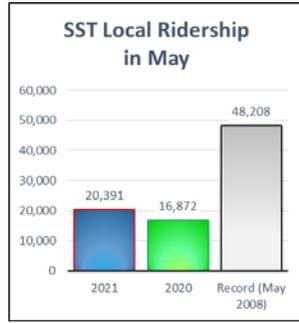
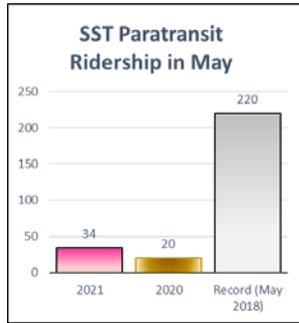
Water and Sewer

- The Distribution and Collection Manager attended the Colorado Municipal Water Impact Task Force meeting to discuss language the State is currently drafting to declare a State of Emergency for Drought given the severity of the drought and anticipated impacts to multiple water use sectors throughout the state.
- The EPA's "America's Water Infrastructure Act: Risk Assessment and Emergency Response Plan" was signed into law in 2018 and requires drinking water systems serving more than 3,300 people to develop or update risk assessments and emergency response plans (ERPs). The deadline for the city to certify the completion of our Risk Assessment and Emergency Response Plans is June 30th. The city's Risk Assessment Plan was completed as part of our Water and Wastewater Infrastructure Master Plan completed by Baseline Engineering. The city's Emergency Response Plan was updated during covid-19 to include a Continuity of Operations Plan. The Certification of both plans was completed through the EPAs website ahead of schedule on May 20th.
- The city's 2021 consumer confidence report, which provides a summary of the City's water quality sampling results for 2020, is now available on the City's Utilities website.

- A preconstruction meeting for the West Area Water Tank was held on May 4th with Duckels and Drexel Barrel to coordinate the schedule and plans for start of construction. The start of construction has been delayed due to long lead times on equipment and materials needed to start construction, but at this time the contractor is anticipating that construction will begin before July 1st. At this time, the contractor does not think the delay in the start of construction will change the deadline for the completion of construction of the tank which is October 31st.
- The meter technician has returned to entering homes to replace water meter transmitters which he was not doing for most of 2020 due to covid-19. There are currently less than 1,000 firefly transmitters left in the system that need to be replaced; prior to the pandemic, we were replacing approximately 700 firefly transmitters annually. As long as covid-19 restrictions continue to ease up, we should be able to complete the replacement of all old transmitters by the end of 2022.
- The city and Mt. Werner Water (MWW) jointly commissioned a corrosion control study for the Fish Creek Filtration Plant. The study was completed and submitted to Colorado Department of Public Health and Environment (CDPHE) for review and approval on December 30, 2020. The study recommended corrosion control treatment to adjust pH and alkalinity by adding CO2 and caustic soda. CDPHE has provided a letter to MWW approving the proposed corrosion control treatment. Carollo Engineers will be moving forward with engineering design and permitting in 2021 and construction is anticipated sometime in 2022. The treatment process will likely be online sometime late in 2022 or early 2023. It will likely be 2024 before CDPHE allows the city to reduce our lead and copper sampling frequency which is currently required every 6 months.
- The city and MWW have also been working with Carollo Engineers on a Facility Master Plan for the Fish Creek Filtration Plant, which is a comprehensive evaluation of the treatment plant and its processes. The Facility Master Plan is completed, and the final draft of the plan has been provided to MWW and the city. The substantial costs associated with these capital projects has prompted the early update of the City's utility rate study in 2021 as opposed to the originally scheduled update in 2022.
- The estimated cost for the Dream Island Water Main replacement is \$2M. The project has tentatively been postponed until 2022 due to anticipated major capital improvements at the Fish Creek Filtration Plant that we became aware of in the second half of 2020.
- Engineering design is underway for the Yampa Well Fields Capacity Expansion project. Construction is anticipated for summer/fall of 2022. Survey work has been completed; the environmental consultant was in town the week of May 24th to complete wetland delineation and environmental site assessments.

Transit

- Capacity restrictions on SST buses were lifted on May 28th, ahead of Memorial Day weekend. SST will continue to follow enhanced cleaning practices and will continue to have increased spacing between the passengers and the driver.
- The mask mandate continues for all drivers and all passengers (above the age of 2) while onboard SST buses. This mandate is a federal mandate issued by the Transportation Security Administration and is in effect until September 13th.
- SST is operating at 96% on time basis with 4% of the buses arriving late. The best on time percentage for the week was 98% on time and the poorest on time percentage was 90%. Last summer, SST operated at 99% on time and 1% of the buses arriving late.



Attachment #1



June 8, 2021

Representative Lauren Boebert
1609 Longworth House Office Building
Washington, DC
Sent via email

Senator Michael Bennett
261 Russell Senate Building
Washington, DC
Sent via email

Senator John Hickenlooper
261 Russell Senate Office Building
Washington, DC
Sent via email

RE: Postal Service in Steamboat Springs, Colorado

Dear Representative Boebert, and Senators Bennett and Hickenlooper:

I wanted to bring to your attention a situation with United States Postal Service in Steamboat Springs. I am sure you are aware affordable housing is a significant issue here and across Colorado. The City of Steamboat Springs has worked closely with the Yampa Valley Housing Authority (YVHA) on planning, designing, and constructing low-income-qualified affordable housing units for our residents and service workers.

Last year, we celebrated the opening of 72 units at the Alpenglow Village Apartments in Steamboat Springs. As a part of the development approval, the Housing Authority was required to install P.O. cluster boxes. To make a long story short, the residents have been living there since July 2020 and are still not receiving mail; it has been nearly one year.

YVHA has spoken with the local Postmaster, as well as postal authorities in Denver, but to no avail. The bottom line is that the post office says they do not have the capacity to sort mail and deliver to this location (lack of proper equipment and staffing). The residents now claim they are being disenfranchised and are not able to establish residency or register to vote without a proper address.

This situation has been going on too long and must be addressed immediately. We have attached a background document providing more detail on this struggle. We would appreciate your intervention with the post office to ensure that the Steamboat Springs post office is afforded the proper equipment and staffing to be able to continue to deliver mail in our growing community. Feel free to contact either of the numbers below for additional information:

Jason Peasley, Executive Director YVHA: jpeasley@yvha.org or (970-870-0167)

Alyssa Cartmill acartmill@yvha.org

We appreciate your help with this dire situation.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary Suiter". The signature is fluid and cursive, with a large initial "G" and a long horizontal stroke.

Gary Suiter
City Manager

cc: Steamboat Springs City Council
Jason Peasley, YVHA

YAMPA VALLEY HOUSING AUTHORITY



The Alpenglow Village Apartments located at 1400, 1410, 1420 and 1430 Pine Grove Road have had residents living there since July 2020 and still are not receiving mail. As part of the development, we were required to install cluster boxes. The superintendent was initially handling this but was pulled from the property in September of 2020. This task was passed to Alyssa Cartmill, Regional Property Manager for YVHA, whom immediately reached out to the Steamboat Springs postmaster. I was informed that with election season upon us, it was going to be a few weeks before they could deliver mail to the property. After reaching out every other week, Sarah (Postmaster) stated that I could drop the keys for the cluster boxes at the post office. This was on November 4, 2020. USPS maintenance is based out of Denver so scheduling took a little bit of time to get them to key the boxes. I received a phone call from the local post office stating the boxes were going to be keyed the weekend of November 21, 2020. Once boxes were keyed, I was informed that residents should be able to start registering for boxes and obtain keys in the next few weeks.

After multiple months of follow up with no response Mary Schuette with the city, was able to connect me with Annalise Tecken, Supervisor Customer Service. She kindly responded that they were not ready to deliver to the addresses listed above and that it now needed to be approved through the contracting department. This was never relayed to me in the three months I spoke with Sarah about getting these boxes ready. After trying to gain more insight as to the proper process to get these through the contracting department, Annalise stopped responding all together. After 3 weeks of no response from Annalise, I was finally able to get a hold of Sarah. When I explained the situation to her, again, she was incredibly rude. She stated that they would not be delivering mail to Alpenglow Village, and these cluster boxes were not approved by USPS. She continued to tell me that they do not have the capacity, they need more equipment to sort mail and staff to deliver. When I asked her how our residents were supposed to get their mail, reminding her this is an affordable project and some tenants are unable to afford PO Boxes, she said there are no other options. This was a requirement set by the city and she continued to emphasize that our tenants are out of luck. I asked Sarah for the name of the district manager and she stated she could not give me that information. After asking for this she made a comment about stopping mail delivery to Fish Creek Mobile Home Park, a YVHA owned property.

In attempting to plan for the upcoming projects YVHA has on the horizon, I asked if she could provide the proper paperwork so that I can start the process for our next projects. Sarah once again said mail delivery would not be possible and there are 30 projects ahead of us.

After months without mail, tenants at Alpenglow Village claim they are being disenfranchised. Some residents are not able to establish residency or register to vote without a proper address.

Attachment #2

City of Steamboat Springs, CO 2020 Community Survey

Housing

Very few residents reported they rented their whole house as a short-term/vacation (4%) or long-term rental (1%). Slightly more survey participants indicated they had rented a room within their Steamboat Springs home as a long-term rental (8%), while 2% of residents have rented out a room as a short-term arrangement.

Figure 27: Short-term House Rental, 2020

Do you ever rent out your whole home in Steamboat Springs?

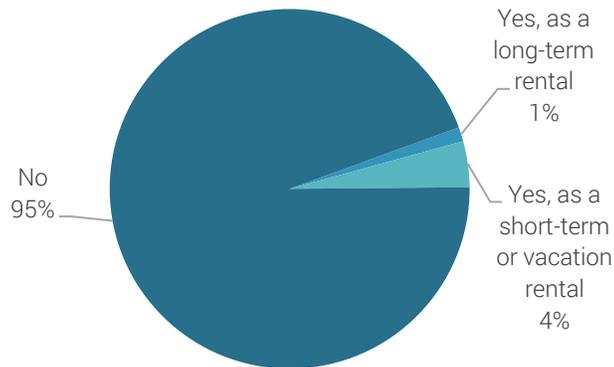
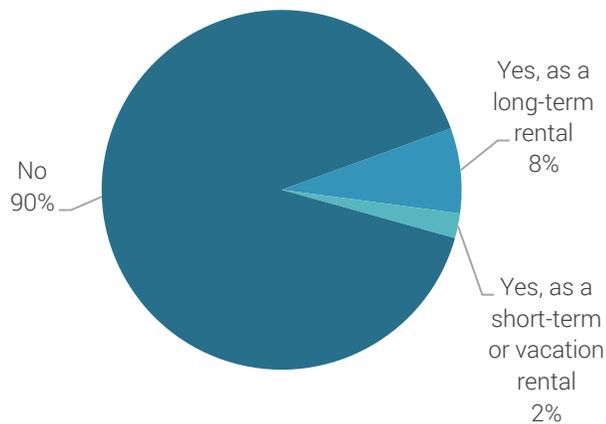


Figure 28: Short-term Room Rental, 2020

Do you rent out a room in your Steamboat Springs home?

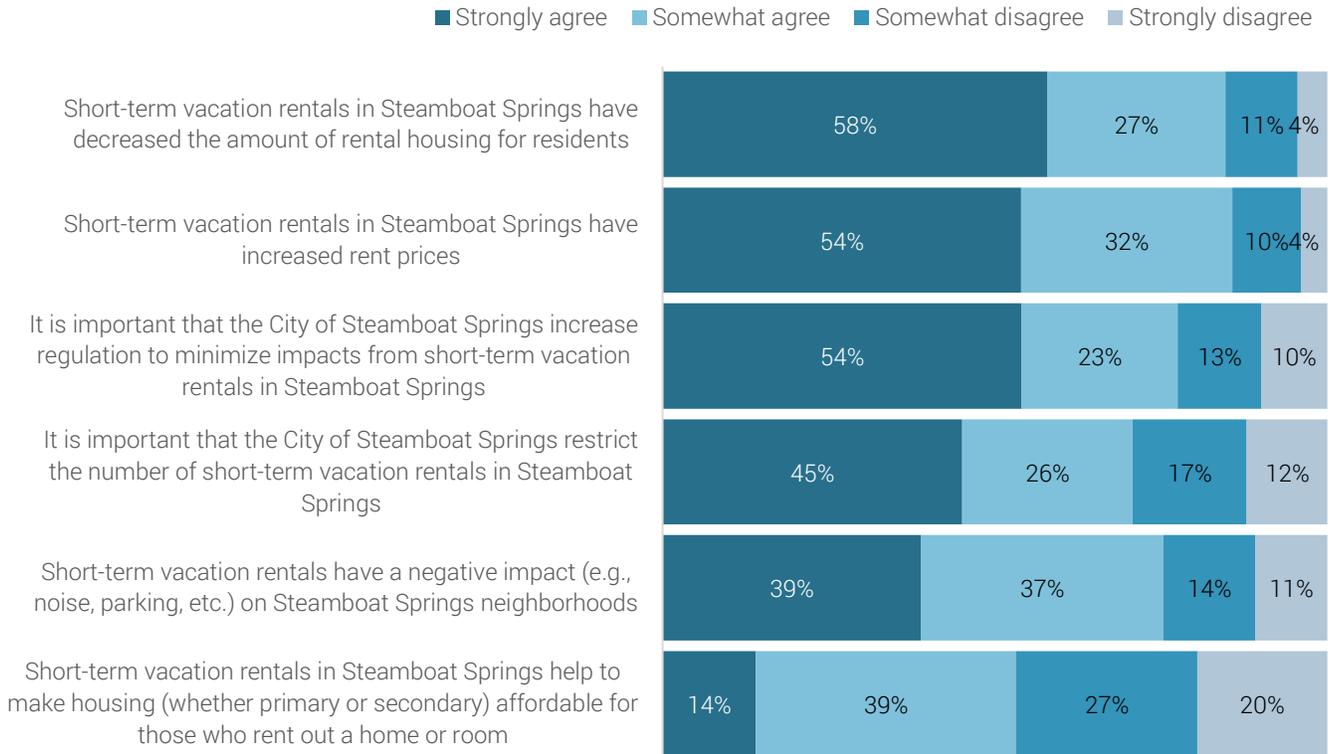


About 5 in 10 Steamboat residents strongly agreed that short-term rentals have both decreased the amount of rental housing for residents and increased rent prices. A similar proportion of resident felt strongly that the City should increase regulations to minimize the impacts and restrict the number of short-term vacation rentals in Steamboat Springs. Conversely, while only 14% of respondents agreed strongly that short-term rentals make housing more affordable to local renters, another 4 in 10 somewhat agreed that these opportunities make housing less costly.

Overall, residents of different demographics voiced similar levels of agreement about the various statements regarding short-term rentals (see Table 112 and Table 113). However, where there were differences, residents who were retired, age 55 years or older and had incomes of less than \$50,000 were more likely to agree with a number of statements. Levels of agreement were mostly similar by area of residence.

Figure 29: Preferences for Short-term Rentals in Steamboat Springs, 2020

How much do you agree or disagree with the following statements about short-term vacation rentals (generally stays of less than one month, e.g., AirBnB, VRBO) in Steamboat Springs.



To address the possible pitfalls of short-term vacation rentals (STR) on the community, the City of Steamboat Springs asked for feedback regarding what policies residents might want to see enacted in the future. Approximately 9 in 10 residents agreed that the City should require the primary contact for the rental to respond to issues within a certain time frame and two-thirds or more approved of treating short-term rentals of permanent residences differently than units that are full-time short-term rental units. More than half of survey participants also supported limiting the total number of days during a year that a property could be rented and would also prefer to concentrate short-term rentals in the Mountain Base area. Resident expressed the most resistance to a policy that would require the property owner to be present in the home when renting a room or rooms, with 6 in 10 somewhat or strongly disagreeing with this restriction.

Preferences for policies about STRs generally were similar across the various respondent subgroups (see Table 114 and Table 115). Where there were differences, residents who were not retired and had lived in the community less than 20 years were less likely to agree that the property owner should be present in the home when renting rooms or rooms and to agree that STRs should be prohibited in their neighborhoods, while those age 55 or older were more likely to agree with these statements compared to their younger counterparts. Residents living in the Mountain area were less likely to agree that property owner's be required to be on site when a room was being rented, that STRs of a permanent residence should be treated differently than full-time STRs, that STRs should be concentrated in the Mountain Base area, and that STRs should be prohibited in their neighborhood compared to residents in other parts of the city.

Figure 30: Preference for Policies for Short-term Rentals in Steamboat Springs, 2020

Please indicate the extent to which you support or oppose each of the following policies for short-term vacation rentals in Steamboat Springs:

