



DEVELOPMENT APPLICATION FEES

Effective: January 1, 2023

All fees include processing, publication, and review costs. Fees shall be paid in full at the time of application and are nonrefundable. ¹ Applicable fees shall be doubled for after-the-fact development applications. Fees are not required for City-initiated applications.

Pre-Submittal Meeting	no charge
Pre-Application Review	\$500
Resubmittal Fee⁴	Half of the Initial Application Fee
Annexation²	
Minimum Fee	\$3,000
Final cost based on total processing and review time calculated at \$80/hour	
Steamboat Springs Area Community Plan Amendment²	\$2,250
Easement Vacation	\$750
Research³	
First 3 hours	no charge
Each additional hour	\$50

Zoning Applications

Community Development Code Text Amendment	\$1,000
Official Zoning Map Amendment²	
Standard Zone District	\$2,000
Planned Unit Development	\$4,000
Zoning Verification Letter	\$100
Limited Use Permit	
Concurrent with Building Permit or other development application	no charge
Not concurrent with Building Permit or other development application	\$175
Short-Term Rental License	
Application	\$250
Conditional Use	
Concurrent with Conceptual Development Plan or Development Plan application	no charge
Not concurrent with Conceptual Development Plan or Development Plan application	\$1,500

Development Application Fees

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Development Applications

Conceptual Development Plan

Base Fee	\$2,250
Each 1,000 square feet of gross floor area over 10,000 square feet	additional \$50

Development Plan – Public Hearing

Base Fee	\$2,500
Each 1,000 square feet of gross floor area over 10,000 square feet	additional \$50

Development Plan – Administrative

Base Fee	\$1,750
Each 1,000 square feet of gross floor area over 10,000 square feet	\$50

Development Plan - Minor Modification \$500

Civil Construction Plan

With public infrastructure	\$1,750
Without public infrastructure	\$875
Addendum	
With public infrastructure	\$450
Without public infrastructure	\$250

Improvements Agreement \$1,000

Administrative Vesting Extension \$250

Community Housing Plan Amendment \$500

Reconsideration of Condition(s) of Approval

Public Hearing Process	\$1,500
Administrative Process	\$250

Substantial Conformance Review \$250

Fee-in-Lieu of Required Parking (per space) \$25,000

Floodplain Development Permit \$250

Floodplain Map Revision \$200

Signs

Sign Permit, one permit for up to 4 signs	\$150
Additional signs	each \$50
Temporary Sign Permit, one permit for up to 4 occasions	\$50
Sign Plan	\$350

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Sign Plan Amendment	\$100
Article 5 Alternative Compliance	\$50

Variance Applications

Minor Adjustment \$425

Major Adjustment

Single Family/Duplex Structure	\$750
Floodplain	\$850
Sign	\$1,000

Minor Variance \$425

Major Varianceeach \$250

Engineering Varianceeach \$350

Subdivision Applications

Preliminary Plat

1-6 Lots	\$2,000
7-15 Lots	\$2,250
16+ Lots	\$3,750
Right-of-Way Vacation Only	\$1,400

Final Plat

Major Subdivision	
1-3 Lots	\$700
4-6 Lots	\$850
7-15 Lots	\$1,150
16+ Lots	\$2,000
Minor Subdivision	\$850
Condominium/Townhome	
1-15 Units	\$700
16+ Units	\$1,000
Replat	\$550

Waiver of Replat \$250

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Appeals

Appeal of Decision

Administrative Decision	\$500
Board of Adjustment Decision	\$500
Planning Commission Decision	\$500

Notes:

¹Fees solely for the installation of solar electric and solar thermal shall be waived.

²The Planning and Community Development Director may waive fees for concurrent review of applications when review time and analysis are similar.

³Research requests shall be submitted in writing to the Director for approval. Research is defined as the identification and interpretation of documents regarding past land use decisions. For example, a party may request research as to the history of the zoning or the status of a planning approval of a specific parcel. This is not intended to replace or nullify a citizen's rights under the Open Records Act to inspect and copy specifically described document(s) or file(s).

⁴The Resubmittal Fee shall apply to the fourth and subsequent submittals on a single application.