

City Manager Report

From the City Manager

Water Conservation Policy

Unless Council would like to discuss this further, staff will be bringing the Water Conservation Policy to Council to approve via resolution in June.

Federal Reserve Bank of Kansas City Economic Forum

I attended the economic forum held at CMC last Wednesday to hear a report on the Colorado and regional economy, as well as the U.S. outlook and monetary policy. Overall, our regional economy continues to outpace the national economy in many areas, although agriculture, natural gas, and coal continue to struggle. Labor markets are tight and CO is still seeing a net in-migration of people. Residential permits have slowed due to construction costs and land costs. Nationally, the economy looks stable for the next couple of years, and is showing signs of slowing. Inflation should be around 2%, while The Fed is showing patience with monetary policy. Trade with China is slowing and we should keep an eye on consumer confidence as the “trade war” with China progresses. In summary, it was a positive report for the regional and U.S. economy.

Kudos

Kudos to Golf Course Superintendent, Bill Whelihan, who is retiring after 24 years of service and to former Golf Course Crew Leader, Adam Sando, who has been promoted to the Golf Course Superintendent position!

From the Departments

Parks and Recreation

Howelsen Ski and Rodeo Complex Division

- Staff has reached out to Doppelmayr and Skytrac representatives for updated cost estimates on a new chairlift.
- City staff walked proposed chairlift alignment with SSWSC staff to consider tower placement and assess potential impacts to race lane and freestyle course.
- Staff continues to monitor landslide activity on Howelsen Hill. Thus far, the only noticeable movement is in the middle of the lower face. Tower 6 was surveyed recently and the survey has shown no movement.
- Staff is scheduling with Yeh and Associates to provide a report to City Council in July following the spring run-off season.
- Crews from Magic Carpet Lifts pulled the bull wheel on the poma on Saturday, April 11th. This is the first step in the poma lift refurbishment project.
- The rodeo grounds are drying out and staff is putting the facility back together to shift from winter Nordic operations to summer rodeo operations.

Open Space and Trails Division

- Staff is monitoring and maintaining all City trails and will notify the public when they are dry and open for use. We have issued a media release reminding the community that riding and hiking on muddy trails causes damage and have provided updates of what areas are dry and open.
- Staff continues to work on spring cleanup including sweeping scoria, picking up trash, and repairing winter damage.
- Staff is revegetating areas along the Core Trail, Bear River Bike Park, and Emerald Mountain with native grass seed to minimize

erosion and help prevent noxious weed infestations.

- With a goal of sustainably managing wildlife and agricultural activities at Legacy Ranch, staff is working with local volunteers to monitor Bobolink bird activity on site.
- Adopt-a-Trail volunteers have started maintaining their sections of trail for the season and are reporting their accomplishments to staff.
- Staff attended a “Trail Builders Day” at Ruby Hill Bike Park in Denver. Ruby Hill staff showcased their park, facilitated discussions on best practices in bike park maintenance, and offered hands-on maintenance experience for all attendees on their pump track and large jump line.
- Spring Creek Trail updates
 - Staff will be working with Rocky Mountain Youth Corps to replace two failing bridges on Spring Creek Trail in July/August.
 - Staff has been working with Routt County Road and Bridge and Spring Creek property owners to discuss the installation of a new gate on County Road #34 above the start of the Spring Creek Trail. The gate will be closed, remain unlocked and will note that there is no access to public lands (only private) beyond the gate. The County supports this plan as long as all landowners are in agreement about the gate.
 - Staff is working to finalize an agreement with Garden Ditch owners in Spring Creek for a new hiking trail to be constructed that will offer a looped trail for runners, hikers, and equestrians. Gates and signage will be installed to restrict access and prevent trespassing on private property along the existing unsanctioned trail on the irrigation ditch. The Open Space and Trails crew along with Rocky Mountain Youth Corps is scheduled to construct the new hiking trail once an agreement is signed with the ditch owners.
 - Staff will continue work this summer constructing a 6 foot wide soft surface trail, parallel to County Road #34, from the parking lot at Amethyst to the Spring Creek

ponds where possible. The widened trail will offer a safe alternative to walking on the County Road and an improved experience for trail users.

- Routt County Riders is scheduled to begin work as soon as conditions allow to complete construction of the new Spring Creek alternate bike trail to accommodate all downhill bike traffic in the Spring Creek canyon. This trail is funded by 2A Trail Accommodation Funds.
- With high water season upon us, staff will be closing sections of trail that are inundated with water and updating the public on-line and via media releases. Staff requests the public respect these closures for their safety.

Parks Division

- The City received 6 proposals in response the Request for Proposals for playground improvements in West Lincoln Park. Staff has met with Steamboat Creates Citizens Committee and is working on next steps to finalize a plan with the chosen contractor.
- Staff continues work and planning with Steamboat Digs Dogs for dog park improvements at Rita Valentine Park. The new construction and maintenance agreement was approved via resolution at the May 7, 2019 City Council meeting.
- Staff is working to complete spring scoria cleanup in parks and streetscapes.
- Median spring cleanup on Highway 40 and Mount Werner Road was performed by landscape contractors the weeks of April 22nd and April 29th.
- Request for Qualifications for Klumker Field Renovation was advertised Sunday May 12, 2019. Responses are due May 30th and will be funded by Ballfield Improvements Capital Improvement Project funds.
- Staff is working with Colorado Parks and Wildlife helping to eradicate Northern Pike from Casey’s Pond and Fetcher Pond prior to stocking both ponds with Rainbow Trout.
- Bear River Skate park will be closed May 13th -17th for concrete repairs and maintenance.

A media release has been issued and organized user groups have been notified.

- Parks restrooms are open in Whistler Park, Emerald Park, Fetcher Park, Little Toots Park, Dr. Rich Weiss Park, West Lincoln Park and Bear River Park.
- Port o lets have been placed at Ski Town Park, Heritage Park, Blackmer Trailhead, Howelsen Beach, Memorial Park, Spring Creek and River Creek Park.
- The Parks Division still needs 7 more seasonal employees for the summer season and is pro-actively searching for staff.
- Staff has begun work preparing sports fields for a busy season of lacrosse, soccer, baseball and volleyball user groups' practices and games.
- Free Christmas tree mulch is available to the public adjacent to the Howelsen Ice Arena.

Adult Sports and Field Scheduling

- Our Spring Adult Hockey leagues conclude on Sunday, May 19th. A league wide BBQ will be held at the Howelsen Ice Arena from 4:30-6:30pm to celebrate our adult hockey community.
- Registration for summer adult sports leagues closes on Tuesday, May 21st. Summer Adult leagues options include; 4v4 & 2v2 Sand Volleyball, Softball, Soccer, and Hockey.
- We are currently advertising for softball umpires for the summer. Todd Clark (coordinator) has agreed to return along with Brad Church to serve as the soccer coordinator and referee recruiter for our summer adult leagues. Our summer intern, Kyle Rouse will be coordinating our Summer Sand Volleyball leagues.
- The Master Field Calendar for summer has been updated and will continue to be modified throughout the summer.
- Summer field user groups will be billed monthly through Active Net at the beginning of each month.

Youth Programs

- We are moving forward purchasing a used full sized school bus for our summer camp program from the Steamboat School District.

The bus will be painted blue, and you will begin to see it around town in mid-June.

- The Howelsen Hill Fireplace Room has passed its initial inspection and has been recommended for licensing. This building will be licensed for up to 36 kids ages 5-16, and we should receive official paperwork prior to summer camp starting. The new license frees up our mobile license to potentially add programs in the future.
- Summer camp hiring is almost complete. We have filled all of our Director positions and our Therapeutic Recreation positions, and are still looking for up to three Group Leaders.
- The deadline to submit Teen Council applications for the 2019-20 school year has ended. We have a large pool to choose from, with potential new participants in all grades. The new council will be chosen by the end of the school year.
- Senior program enrollment is very high this year, with several trips on a waitlist. We are exploring the option of taking an additional van to accommodate more participants.

Howelsen Ice Arena

- Leaks in the lobby roof have progressively worsened over the last three years. An RFP to repair the roof in 2019 attracted two proposals. Staff opted to use the less expensive contractor for the roof repair and expect the project to be completed by mid-summer at a cost of approximately \$17,000.
- An RFP for cleaning services at Howelsen Ice Arena and Howelsen Lodge is being finalized and will be advertised beginning Sunday May 12th.
- Rink Closure (May 20th-June 2nd):
 - The ice sheet will be cut down to just above paint level. New in Ice logos will be installed and paint will be applied where needed to fix flaws from the previous year.
 - A thorough deep clean of the entire interior will take place including all locker rooms, common areas, personal lockers etc.
 - Damaged walls will be puttied and painted.
 - Bleachers caution lines will be re-painted (completed bi-annually).

- New trash/recycling cabinets will be installed in 4 main locker rooms as an initiative to improve the rink's recycling system.
- Basic annual maintenance and cleaning of the refrigeration room and skid will take place.

Marketing & Events

- The 2019 Summer Recreation Guide is complete and available online at www.steamboatsprings.net/recguide.
- Material development continues for all spring/summer marketing initiatives. This includes updates to the Summer Activity Brochure and ads in a variety of local publications. Ads for the Bike Guide, Steamboat Visitors Guide, Explore Steamboat Magazine and the Rodeo Guide have all been finalized and shipped to the publishers.
- The new sign for Howelsen Hill was delivered in early March. Staff is currently finalizing designs for the sign structure/frame, with plans to install the sign this summer.
- The Parks & Recreation Roundup Newsletter continues to be a helpful tool for distributing information to staff and the community about department projects, partners, and upcoming events. Goals for year one of the publication included an average open rate of at least 21% and a click rate of at least 6%. To date, the newsletter is experiencing an open rate of 43.25% and a click rate of 16.25%, well above the current benchmarks.
- The Parks & Recreation social media platforms continue to show growth and continuous engagement. During the month of April, Page Likes were up 75% and Post Engagements increased 56% in total. The top 3 Parks & Recreation Facebook posts in April (highest reach) included: Casey's Pond Gill Nets (1.8K), Teen Council Bag Ban (1.2K), and Rotary Club Honors (931).
- As part of the new event permitting process, Parks & Recreation staff have participated in the review/approval of 25 Special Event Permit applications to date.
- Planning is currently underway for the 2019 Town Challenge MTB Race Series. The

department will host a Town Challenge Kickoff Party on Wednesday, May 22 from 5 PM to 7 PM at Otto Pint. Attendees will have the opportunity to purchase their Town Challenge Season Passes at a one-time-only discounted rate, as well as enjoy complimentary drinks, and happy hour pricing on all food. The first race of the season will take place on Wednesday, June 5 at Marabou Ranch.

Tennis Center

- May 11: The Steamboat Tennis Association hosted free beginner youth tennis camps for 33 children ages 5-13.
- May 17-19: Seven Steamboat Junior tennis players will travel with Coaches to a Boulder Open Development Camp.
- May 18: The Steamboat Rotary Cornhole Classic, in partnership with Alpine Bank takes place at the Tennis Center at Steamboat.
- Steamboat Springs High School took all seven positions of its team to state. No. 1 singles junior Mae Thorp, No.3 doubles senior Maddie Heydon and Soria Rabanal and No.4 doubles senior Katelyn Kline and junior Kara Stanhope each made the semifinals, and No.1 singles and No.3 doubles advanced to the state finals.

Haymaker Golf Course

- Haymaker opened on Wednesday, May 15th. The driving range opened on May 10th and has been very busy all weekend.
- The golf course came out of winter well with fairly good spring conditions, all things considered.
- The golf shop is fully stocked and ready for customers with 50k in inventory already received this spring.
- Our core staff began working May 6th, and we have a tentative start date for the remainder of our staff the first week of June.
- We are hosting a rules seminar this weekend, followed by Local's Week and our first event of the season beginning on May 24th.
- The first week of June will begin our regular tournament and instruction schedule for the summer.

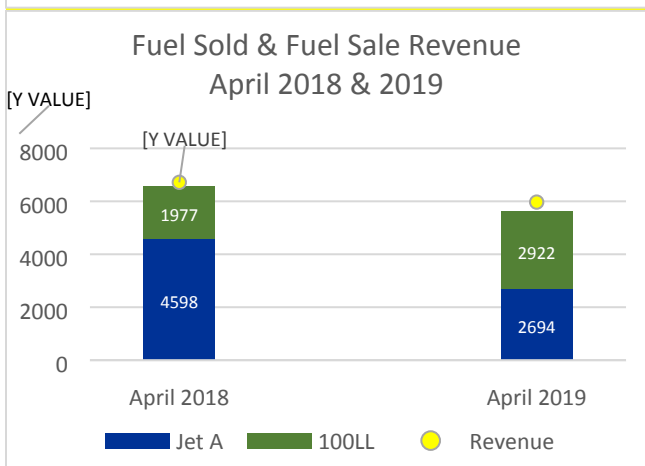
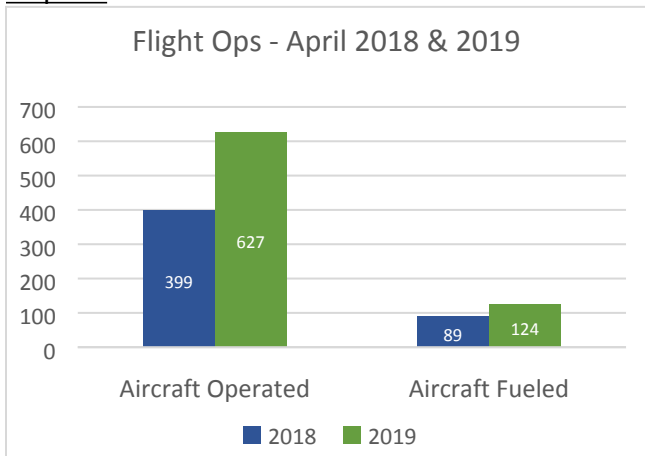
- Greens aerification has been completed using 3/8" solid tines.
- First fertilizer application has been applied to the grounds.
- Sand trap work has been completed for opening.
- All playable areas have been mowed to appropriate height of cut.
- All golf carts and utility vehicles have been serviced for use.

Administration

- Continuing to work on the PROSTR Master Plan with the Review and Implementation Committee, working towards having a draft by June 11th.
- Supporting Recreation division with Summer Camp sign up.
- Providing a lot of Human Resource assistance as we on board 40-50 seasonal employees for the summer.
- Working with Events Division to plan and staff the summer Bike Series.

Public Works:

Airport:



- Work continues on the Airport Master Plan. An Advisory Committee meeting and a Public Open House were held on May 8th.
- Colorado Parks and Wildlife was operating out of the Airport throughout April. They were conducting studies on grouse and evaluating the snow pack.

Transit:

- Cost per passenger is currently \$5.27 per passenger. This is 2% more (\$0.09) than the cost per passenger for last summer.
- Steamboat Springs Transit buses are trending at 98% on time and 2% late. This compares to 96% on time and 4% late, last summer.

Monthly Ridership, Winter Ridership by line, and 6 Year Winter Trends are included in Attachment 1.

Streets:

Final numbers

Month	Yards Hauled	Truck Loads Hauled
NOV	4,464 CY	248 LDS
DEC	9,684 CY	538 LDS
JAN	27,126 CY	1,507 LDS
FEB	13,608 CY	756 LDS
MAR	18,162 CY	1,009 LDS
TOTAL	73,044 CY	4,058 LDS

- United Companies was awarded the 2019 paving project. Work will begin in mid-May, and will be substantially complete by the end of June.
- Springtime work is in full swing. Scoria pickup was conducted throughout the month of April. Crews are painting crosswalks, stop bars, curves and parking lots, and storm water maintenance activities have begun.

Water & Sewer:

- The City has completed Stage 1 of 4 of the Colorado Water Loss Initiative (CWLI) put on by the Colorado Water Conservation Board to assist water utilities in the completion of an AWWA M36 water audit. The purpose of this initiative is to identify and track unaccounted-for water loss, which is an industry term describing water that runs through our treatment plants but does not run through end-user water meters.

- The 2018 Water Supply Master Plan is in progress, with completion anticipated in June 2019. The plan will be presented to Council at the June 17th regular meeting.
- The Water Conservation Plan Update is being combined with the Water Supply Master Plan update. This is a joint project between the City and Mt. Werner Water, and the Colorado Water Conservation Board awarded approximately \$40k in grant funding to complete the water conservation plan.
- The second phase of the infiltration gallery capacity expansion feasibility analysis is scheduled to kick off on May 14th.
- The Spruce Street Water Main & Butcherknife Culvert replacement project was awarded to Duckels Construction.
- The River Road Interceptor Replacement project was awarded to Duckels Construction. Work began near the bicycle pump track at Howelsen Hill at the beginning of May. Work will continue throughout the month of May, at which point the site will be buttoned up until late August. Work will then continue until the onset of winter.
- The Copper Mountain Estates Water Main Replacement Project was awarded to Duckels Construction. This project will see the replacement of several deteriorating water mains along 83 Steven Kid and Stuffie Court.

Wastewater:

- The Wastewater Treatment Plant treated 144 million gallons of sewage in April 2019, which is approximately 20 million gallons more than April 2018. This increase is likely due to the increase in runoff from the amount of snow accumulated throughout the winter months.

Engineering

- As of May 7th, 161 development reviews have been submitted with a review due date in calendar year 2019. 100% of plan reviews have been delivered on time to the Planning Department from the Engineering Division on time, with 19 reviews currently in queue.
- After careful review and consideration of the proposal submittal, a core group of city staff has decided to move forward with contract negotiation with Toole Design for

development of the Multimodal Transportation Master Plan. The plan will update the 2003 Circulation and Mobility Plan, which is a supplement to the Area Community Plan. The effort will involve a robust public engagement effort with a potential to include City Council work session discussions as the plan is developed.

- Giovanni Construction submitted the winning bid for the 13th Street sidewalk improvements project. Giovanni has performed work on city projects in the past as a subcontractor since relocating to the Steamboat area. This is the first project wherein they will serve as the prime contractor. Staff performed significant diligence in checking contractor capabilities prior to moving forward with contract execution and are currently working with Giovanni to review project approach, timing, and traffic control management. More details will be provided in the coming weeks prior to the start of construction. Once construction commences Giovanni will have 98 days to complete the work and must be done prior to November 1st.
- Native Excavating submitted the winning bid for the Fish Creek Underpass. Native is also the contractor on the adjacent YHVA Alpenglow Village project thus relieving a potential project conflict. Work on the underpass is expected to begin in mid-July with completion prior to the onset of winter.
- Fox Construction and Duckels Construction have begun work on Phase II of the Arnold Barn project. This phase will consist of landscaping, a pedestrian crossing, a soft surface side path along Mount Werner from The Grand to the barn site, and other agricultural heritage and interpretative signage improvements.
- Other smaller projects nearing start include minor intersection improvements at Whistler Road and Walton Creek by Giovanni Construction, sidewalk reconstruction along US40 near Highpoint Drive by Duckels Construction, and a coordinated construction effort on 11th Street to complete streetscape

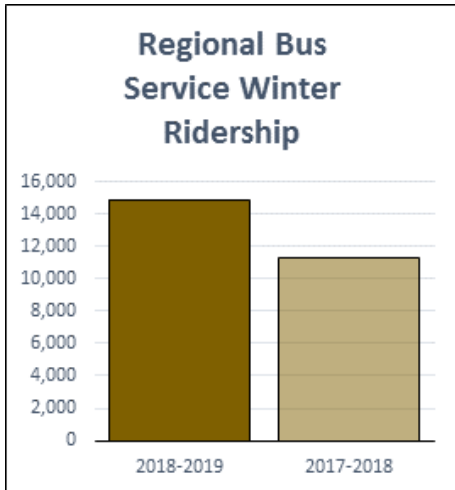
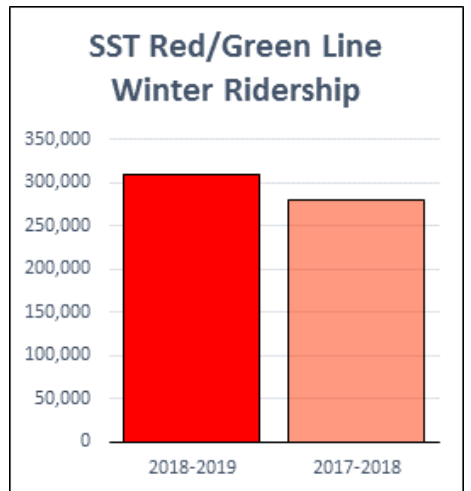
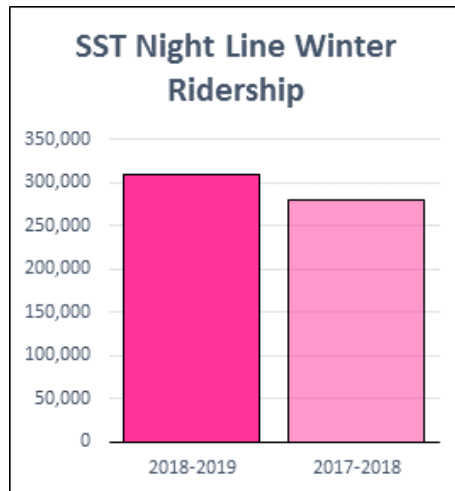
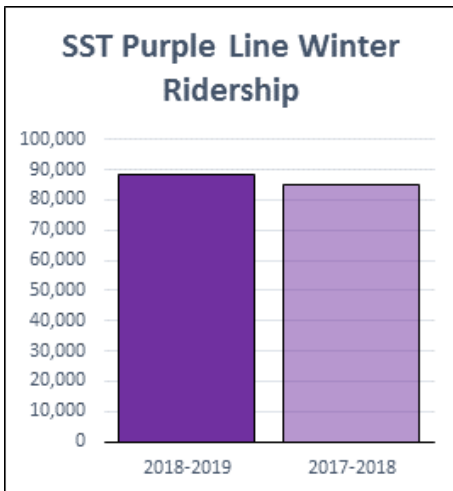
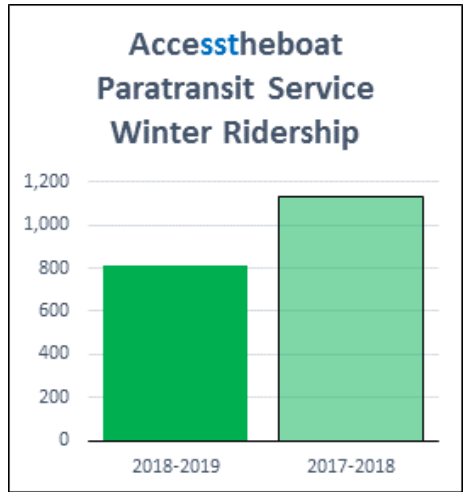
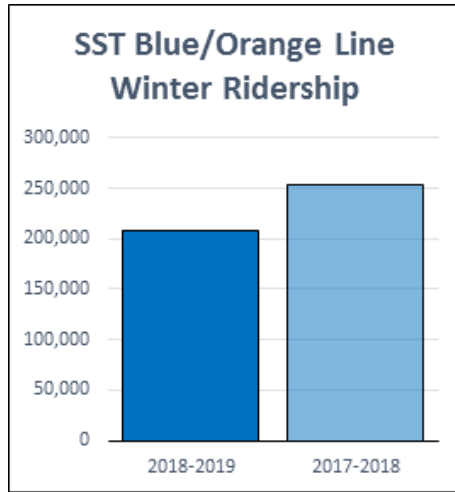
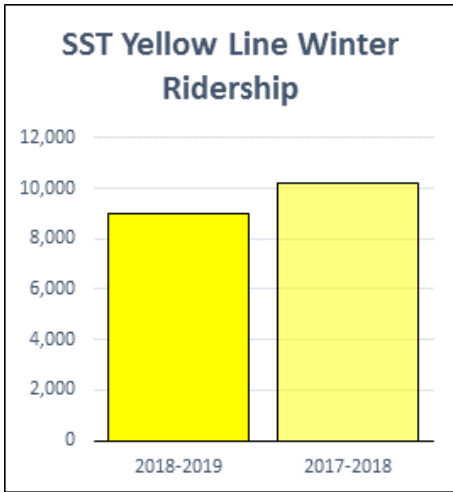
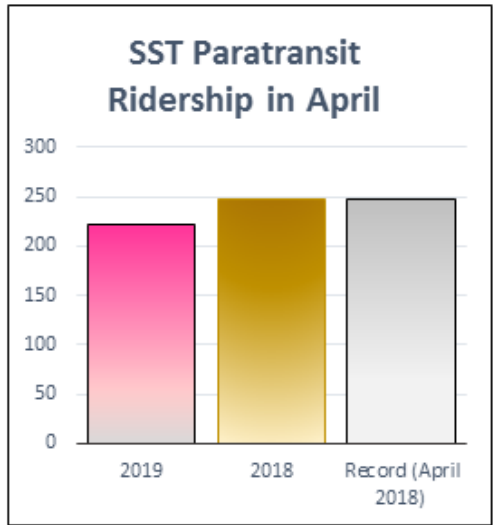
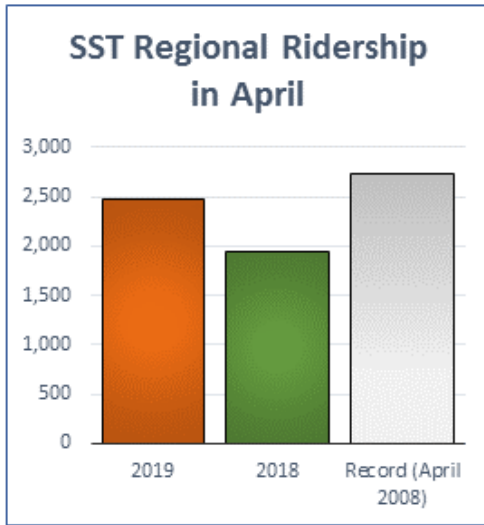
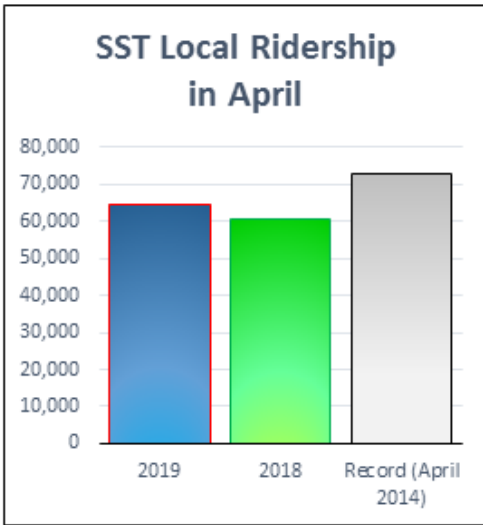
in front of the Steamboat Whiskey Company by Native Excavating. These project are expected to be of short duration.

Planning:

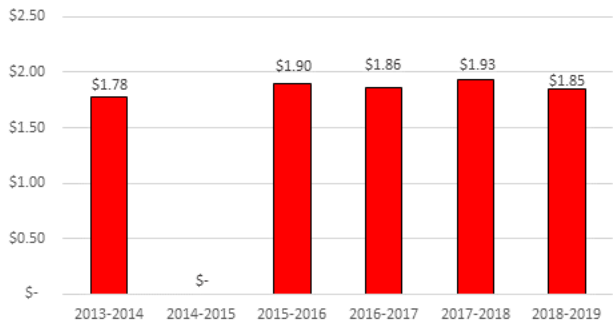
- There are currently 65 projects at some stage of the development review process. No projects are showing as late in receiving TAC review comments.
- In addition to development review, Planning is working on the following:
 - Sign Code Update
 - Waterbody Setback standards review/rewrite
 - Small cell wireless facility design standards
 - Downtown Plan implementation priorities
 - Base Area Plan Scope and RFP

- Land Management Software contract and implementation
- Airport Overlay Zone
- Development Review and Technical Advisory Committee (TAC) improvement strategy and policies
- Definition of Family review
- Public outreach program
- Historic Preservation Certified Local Government (CLG) Quadrennial Evaluation
- National Flood Insurance Program Community Rating System (CRS) 5 Year Cycle Visit and audit

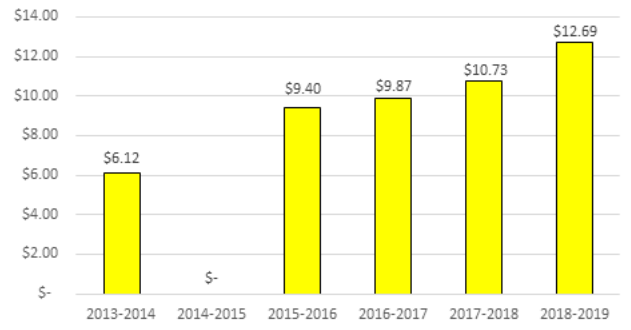
Attachment #1



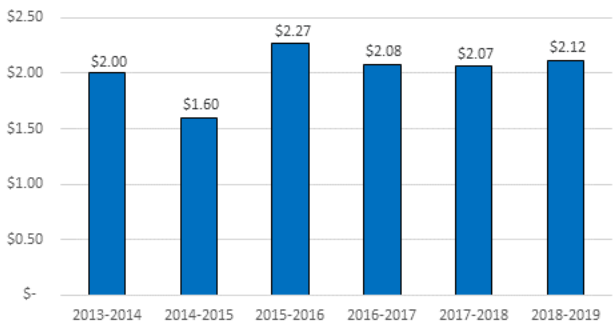
Red/Green Line Cost Per Passenger



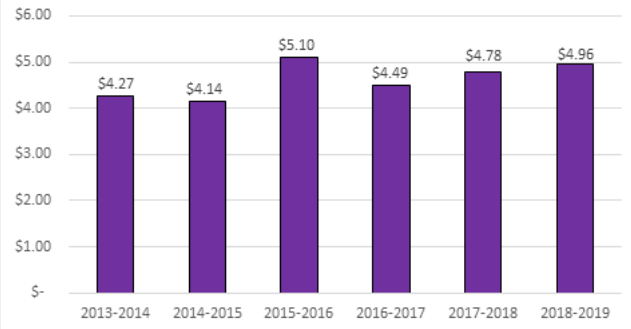
Yellow Line Cost Per Passenger



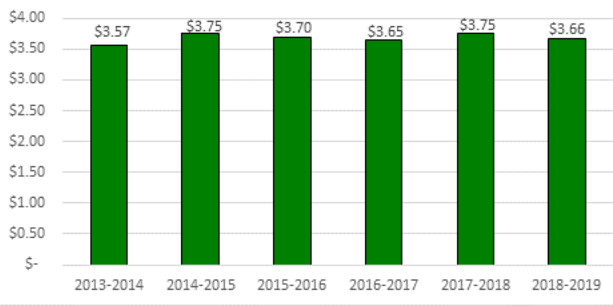
Blue/Orange Line Cost Per Passenger



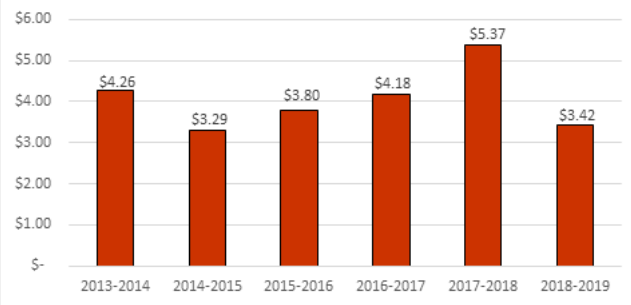
Purple Line Cost Per Passenger



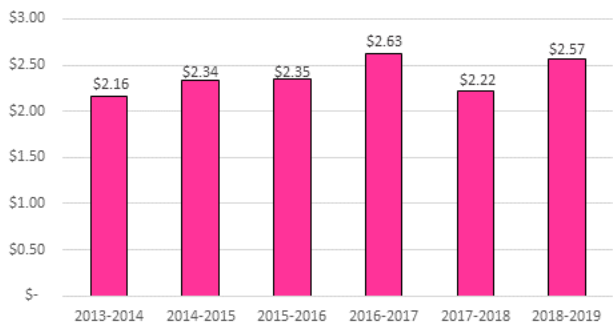
Overall Winter Season Fare Recovery Per Passenger for Regional Bus



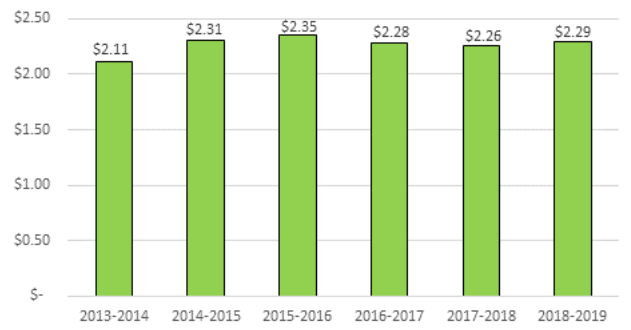
Overall Winter Season Subsidy Per Passenger for Regional Bus



Night Line Cost Per Passenger



Overall Winter Season Cost Per Passenger



Overall Winter Season Cost Per Passenger for Regional Bus

