

City Manager Report

From the City Manager

Comcast Channel Changes

I was recently notified that Comcast will be making some changes to the channel lineup in the community during the month of April. Those changes are detailed below.

Effective April 8, 2019 Comcast will drop the following channels from the channel lineup;

Channel Name	Channel #
Bandamax	329
Telehit	344
RSM Ritmoson	342
De Pelicula	331
De Pelicula Clasico	332

Effective April 12, 2019

Comcast will add the following channel to the channel lineup;

Channel Name	Channel #
RCN Novelas	TBD

Our franchise agreement with Comcast expires on October 31, 2019. We plan to begin negotiations soon.

CAST Meeting

Kathi Meyer and I attended the CAST legislative meeting in Denver on March 7th. We heard a keynote address from Governor Polis, recognized Sam Mamet for his service to CML, heard a legislative update from CML lobbyists, heard an

economic update from Leeds School of Business, and listened to discussion on the state of Colorado wildlife and the overuse/overcrowding of trails and trailheads (mostly in the I-70 corridor). Overall, the topics were relevant and the networking with other “ski towns” is always valuable.

Kudos

A big thank you goes out to all of the Howelsen Hill staff including the lift operators, snowmakers, groomers, ski patrol, and maintenance personnel for a successful winter season. Nice work!

From the Departments

Parks and Recreation

Howelsen Ski and Rodeo

Complex Division

- Howelsen staff continue to work with SSWSC staff on the Barrows chairlift replacement.
- Facilities and Rodeo staff are working on a Howelsen stables redesign project.
- Howelsen Hill wrapped up another successful winter season on Sunday, March 10th. City Council members were on hand to grill complimentary hotdogs for participants.
- Soil engineers from Yeh and Associates were here on Thursday, March 8th to

troubleshoot the water monitoring system at Howelsen Hill. The system has not updated since January. The data has not been lost and an issue was identified with the Verizon communication link.

- Howelsen Hill will host the U14 championships March 12th through March 17th. This will be the final event of the season.
- Howelsen staff will begin snow removal operations the week of March 24th.

Land Management Division

- We are planning next steps with the Steamboat Creates Citizens Committee to identify new West Lincoln Park playground amenities.
- 2018 commercial Yampa River operations and 2019 1 year permit applications will be reviewed at the March 13, 2019 Parks and Recreation Commission meeting.
- We are working with GIS to improve our City Trails map to have a better visual resource available for spring time trail closures.
- We are designing and updating signs on Lower Spring Creek and T-Bar trails to match design standards.
- Staff will be attending the Professional Trail Builders Association conference in Grand Junction March 19-21.

- We are preparing an RFP to execute the Fish Creek Bridge painting and deck replacement Capital Improvement Project.
- The Spring Creek Dam Restoration project is planned to begin mid-July – early August, depending on site conditions.
- Staff is reviewing proposed sporting groups events and practices (soccer, lacrosse, Triple Crown Sports, Steamboat Springs Youth Baseball Association, Legion Baseball and the Yampa River Botanic Park) at Emerald Park to coordinate schedules and minimize impacts to all parties. As part of this, staff is also looking into alternatives to increase parking options.
- Staff is finalizing agreements with the Yampa Valley Community Foundation to install “parking meters” at City trailheads and popular sections of trail where people can use their credit cards to donate to the Trail Maintenance Endowment Fund.

Recreation Division:

Adult Sports and Field Scheduling:

- Winter hockey leagues are winding down with the final best-of-three championship round taking place this week.
- Spring Adult Hockey registration is open and leagues begin the first week of April. A, B, & C leagues are offered with 11 regular season games plus playoffs.
- Winter Soccer wraps up this week with two championship games being hosted on Tuesday & Thursday night at 9pm.
- We are exploring the opportunity of hosting an adult spring flag football league near the end of April. This league will depend on enrollment numbers and the snowpack.
- Field Calendars have been sent out to local user groups for the 2019 season. The deadline to complete and submit field calendars is Friday, April 5th.

Youth Programs:

- Summer registration will open on April 1st, and will include all day camps, campouts, ASSET Camps, and senior programs. We anticipate being full on the first day of registration. We are investigating a new program for parents to fill out the required

Recreation Family Record and submit on-line, which would save significant time for our registration specialist.

- We continue to work with the Steamboat School District to come to an agreement that would secure transportation for our summer programs. These discussions are ongoing, and additional departments will be brought into the conversation as needed.
- The Conditional Use permit to use Howelsen Hill Lodge for childcare passed the Planning Commission on February 28th. It will come before City Council on March 19th. The Fire Inspection is scheduled for March 13th, and the Dept. of Health & Environment application will be submitted by March 15th.
- The Middle School Ski Free night on March 1st was a success with over 40 kids attending. They had a great time skiing and snowboarding, and enjoyed pizza, hot chocolate, and ice cream bars.
- Our Youth Programs have now offered three Kids Night Out events at Soda Creek Elementary. All three events have been full with a waitlist. This program was temporarily suspended when the Igloo building was removed. For the latest event on March 8th, the kids had a pizza dinner and then went bowling at Snow Bowl.
- Ten Youth Program staff members attended the “Stop the Bleed” training offered for free through UC Health. This training is specifically designed to teach participants how to control and stop severe bleeding through the use of direct pressure and tourniquets.

Howelsen Ice Arena

- Ice Rink Advisory Committee submitted a letter outlining a request for accommodation tax funding for an outdoor rink and skating oval. This facility would be completely portable and run seasonally in the rodeo grounds during peak winter months.
- The Ice Arena will be closed for maintenance May 20th through June 2nd.
- Year to date Bumper Car sales are up \$4,300 from 2018 (a record setting year).

Marketing and Events:

- Development of the Summer Recreation Guide is currently underway. The guide is scheduled to be complete by March 15, two weeks in advance of summer registration which opens on April 1.
- Planning is underway for all Parks & Recreation related spring/summer marketing and advertising initiatives. This includes updates to the Summer Activity Brochure and ads in a variety of local publications including the Steamboat Visitors Guide, Explore Steamboat, Rodeo Guide and Bike Guide.
- To date, we have trained a total of 30 Nordic Ambassadors, who have logged a total of 226 volunteer hours. A total of 6 Senior Nordic Passes and 6 Adult Nordic Passes have been awarded to those volunteers who have completed the required hours.
- As part of the new event permitting process, Parks and Recreation staff have participated in the review/approval of 13 Special Event Permit applications to date.
- Despite cold weather, the March 3 Sunday Fun Day Ski Free event was a huge success. The event was championed by local retailer Ohana, and included other partners such as Mountain Tap Brewery and Harvest Skis. Activities during the event helped generate nearly \$5,000 to support Howelsen Hill.

Tennis Center

- There are 25 girls on the “no-cut” Girls Tennis Team.
- The Tennis Center at Steamboat is planning on hosting two Community Meetings in March to educate the public on their proposal for an indoor Pickleball facility and identify what the community would support.
 - March 12th at 6:00 pm
 - March 13th 12:00 pm
- The facility has hosted Dodgeball, Badminton and Open Gym for City Recreation programs.
- The Tennis Center, with financial support from the Steamboat Tennis Association, is hosting the Steamboat Invitational High School Girls’ Tournament March 15th and 16th with five schools attending, totaling 90 players and 100+ coaches and families.

- In the month of March, 49 elementary aged youth were given a “Taste of Tennis and Pickleball” for free.

Haymaker Golf Course

- Haymaker new point of sale system is installed and running. Our new website is going through final edits and should be live by the end of the week. We are nearly fully staffed for the season. Opening day is not confirmed, but we are looking at potentially opening in the middle of May.
- Golf course maintenance staff are continuing with preventive maintenance on tee mowers and fairway mowers, painting golf course accessories, changing light bulbs and monitoring interior of building for leaks or cold weather damage.

Administration Division

- The Parks, Recreation, Open Space, Trails, and River (PROSTR) Master Plan Review and Implementation Committee met on January 29th, February 5th, February 19th and March 5th. Over the course of these meetings, the committee has reviewed the report, provided feedback for changes, and agreed upon the peer communities of Durango, Glenwood, Salida, Golden, and Jackson WY. The PROSTR Review and Implementation Committee is scheduled to continue meeting through mid-summer and the updated draft plan will be presented to the City Council during the joint meeting with Parks and Rec Commission on June 11th.

Planning

- There are currently 51 projects at some stage of the development review process. No projects are showing as late in receiving TAC review comments.
- Staff continues to work with Planning Commission on the Sign Code update, waterbody setback standards, and design standards for small cell wireless facilities. Based on feedback from City Council, Planning Commission will also be reviewing the definition of family as it applies to unrelated persons living in single-family and duplex units.

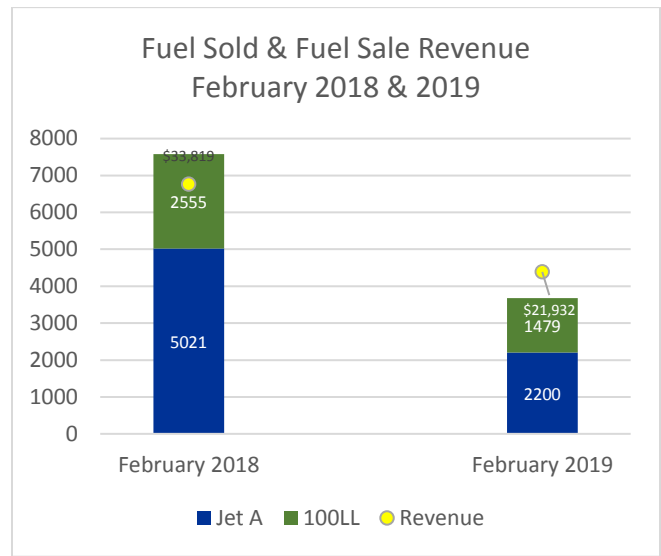
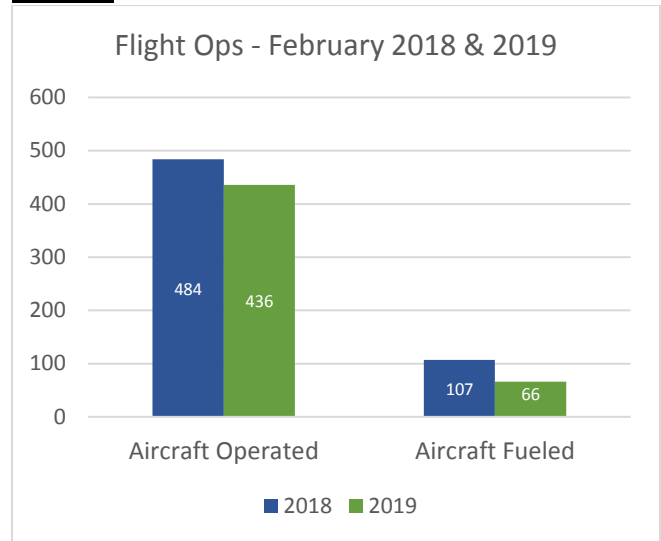
- The City and County have selected CityView as the preferred Land Management Software and are working toward a final scope of work and contract.
- Greg Jeager has been hired to fill the Code Enforcement Officer position. His first day will be March 18, 2019.
- The Vacation Rental Committee has been meeting twice per month since December. The committee expects to report back to City Council at a work session in May.
- Colorado Preservation, Inc. has recognized the Yampa Valley Electric Building Rehabilitation project with a 2019 State Honor Award. Through these annual awards, CPI recognizes excellent examples of adaptive reuse and preservation projects around the state.

Public Works:

Water and Sewer:

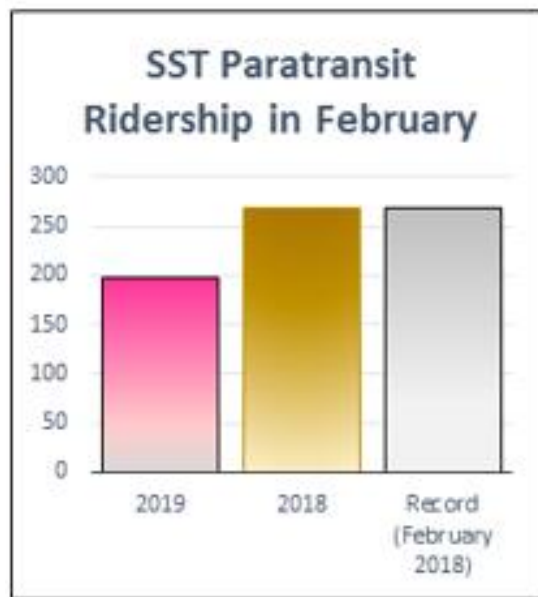
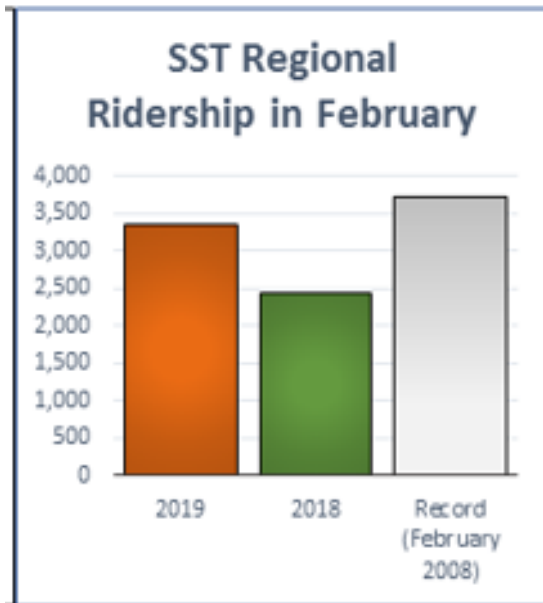
- The Spruce Street water main and culvert replacement project will involve the replacement of an old water main along Spruce St. between Larimer St. and East Spruce St. as well as the replacement of an undersized culvert conveying Butcherknife Creek under Spruce St. The culvert project is part of a much larger, multi-year effort to mitigate seasonal flooding along Butcherknife Creek. Design has been completed and bidding is now underway. A pre-bid meeting is scheduled for March 13th, and bids will be due on March 27th.
- Bidding for Phase I of the River Road Interceptor Replacement Project began on January 27th. A pre-bid meeting was held on February 7th, and bids were opened on February 28th. Duckels Construction was the low bidder at \$1.94M. This project will involve the replacement of an old sewer interceptor line from the pump track to Agate St., installation of dry utility conduit, and construction of a sidewalk from the Parks & Rec headquarters building to 5th St.
- The Water Supply Master Plan is nearing completion. A presentation for City Council is scheduled for the April 9th work session.

Airport:



Transit:





Wastewater:

- The wastewater treatment plant treated 70.571 million gallons in February of 2019. This compares with 75.766 million gallons in February of 2018. Staff attributes the 5.2 million gallon drop-off to a phenomenon called I&I, which is short for inflow and infiltration. Basically, more groundwater and runoff seeped into the wastewater collection system this same month last year because temperatures were warmer. Later this spring, we expect to see a significant amount of I&I in April, when valley-floor runoff is expected to peak.

Engineering:

- As of March 7th, 82 development reviews have been submitted with a review due date

in calendar year 2019. 100% of plan reviews have been delivered to the Planning department on-time.

- The design RFQ advertisement for the Soda Creek Bridges received 4 submittals. Staff is currently reviewing proposals.
- The Multimodal Transportation Master Plan RFQ is currently advertised with a March 20th deadline for submittal. Staff anticipates robust public outreach and formation of a citizen’s review group as part of the plan development effort.
- The Grit Dump design effort is 60% complete. An RFP to identify a Construction Manager/General Contractor to move through the remaining design phase is currently out for advertisement
- All easements have been received for the Fish Creek Underpass project. Now that property acquisition is in place and the city can legally apply, staff can submit a planning application for review of wall construction to tie into the existing bridge walls. Staff is awaiting final authorization from CDOT prior to advertisement for bid. Construction is anticipated to begin in July.
- Gondola Transit Center data collection is ongoing. A well-attended second stakeholder summit occurred on February 13th to review data collection efforts to-date and discuss observations from the GTC modifications and if any new ideas have come up through the course of winter.
- With potential development applications along Ski Time Square, Planning, Engineering, and the SSRA Project Manager have begun discussions related to the Base Area Subarea Plan development scheduled for 2019 and potential partnering opportunities with adjacent land owners to facilitate discussions and provide guidance related to the vision for the Base Area.

- CDOT Bridge Inspections – Staff met with bridge inspectors from the engineering consulting firm Stantec to review the biannual inspection report of the city’s 11 bridges. No load posting notices are necessary, all bridges still have sufficiency ratings above a score of 50, and no significant findings were noted beyond typical maintenance needs. You may note some change to the sufficiency rating – in the two

instances where the rating dropped, that is due to increased traffic counts over the bridge from previous years. For the increase in rating on the Oak Street Bridge, that is a result of a new calculated load rating that was performed in March 2018 that replaced the previous visual load rating that was deemed too conservative. The following chart summarizes the bridge rating findings from the report:

BRIDGE KEY	Feature Carried	Feature Intersected	Year Built	2012 Sufficiency Rating	2014 Sufficiency Rating	2016 Sufficiency Rating	2018 Sufficiency Rating	Natl Bridge Inventory Rating for Structure/ Culvert (NBI)	Scour Critical Rating
1250.01	Pahwintah Street	Soda Creek	1979	97.0	97.0	86.0	86.0	5	5
1250.02A	Yahmonite Road	Soda Creek	2008	89.7	89.7	89.7	78.1	8	8
1250.03A	Pine Street	Soda Creek	2006	91.6	91.6	91.6	91.6	8	8
1250.04	Oak Street	Soda Creek	1970	68.1	68.1	68.1	85.7	5	3
1250.05	11th Street	Soda Creek	1950	68.3	68.3	68.3	68.2	5	3
1250.06	Oak Street	Spring Creek	1973	96.6	96.6	87.6	85.5	5	5
1250.07A	5th Street	Yampa River	1989	94.5	94.5	94.5	94.4	7	5
1250.08A	13th Street	Yampa River	1986	80.6	80.6	80.6	80.7	7	5
1250.09	Steamboat Blvd.	Fish Creek	1982	96.1	96.1	95.1	87.1	6	5
1250.10-A	South Shield Drive	Yampa River	1993	95.4	95.4	97.4	96.3	7	5
1250.11	Rollingstone Road	Fish Creek	1990	88.2	88.2	89.2	87	6	5
Sufficiency Rating below 50 is considered critical									
NBI Structure below 5 is considered structurally obsolete									
Scour Critical 3 or below indicates heightened vulnerability and requires monitoring procedures during high water events									