



## Application for Waiver

The City of Steamboat Springs City Council has adopted special event policies including policies for venues and capacity. Applicants may apply for a waiver to those policies. The City Manager will review all applications for waivers and may request direction from City Council. If necessary, please attach another sheet to further explain your request.

Event: \_\_\_\_\_  
Event Planner/Contact: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Fees

There will be no waiver of fees related to Special Activity Permits.

### Streets Venue Policy

The following table outlines collector roads that are available for events:

<b>Collector Roads</b>	
	Yampa Street
	4 <sup>th</sup> Street, Lincoln to Oak
	5 <sup>th</sup> Street, Oak to Pine
	6 <sup>th</sup> Street, Yampa to Oak
	7 <sup>th</sup> Street, Yampa to Lincoln
	8 <sup>th</sup> Street, Yampa to Pine
	10 <sup>th</sup> Street, Yampa to Oak
	12 <sup>th</sup> Street, Yampa to Lincoln

If your event is requesting to close a collector road not identified in the above table, please list the road(s) and block(s):

\_\_\_\_\_

Why is it necessary for your event to close the above road(s) and block(s)?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are the potential impacts of your event and how will you mitigate those impacts?

\_\_\_\_\_  
\_\_\_\_\_

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<b>Local Roads</b>	All roads will be considered for requests for events not to exceed 6 hours
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If your event is requesting to close a local road for more than 6 hours, please list the road below:

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Why is it necessary for the above road to be closed for more than 6 hours?

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What are the potential impacts of your event and how will you mitigate those impacts?

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<b>Parking Lots</b>	Parking lots not associated with city facilities will be considered for events
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If your event is requesting to use a parking lot that is associated with a city facility, please describe the parking lot location:

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Why is it necessary for your event to close the above parking lot?

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<b>Highway 40</b>	No closures allowed with the exception of Winter Carnival, Steamboat Springs Marathon (partial closure), and Halloween Stroll
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Please list the section of Highway 40 requested:

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Why is it necessary for Highway 40 to be closed for your event?

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What are the potential impacts of your event and how will you mitigate those impacts?

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## Parks Venue Policy

<b>CLASSIFICATION</b>	<b>USE TYPE AND ALLOWABLE USE</b>
<b>Sports Complex</b> <input type="checkbox"/> Ski Town Park <input type="checkbox"/> Emerald Park <input type="checkbox"/> Heritage Park	<ul style="list-style-type: none"> <li>• Sports Activity and City/School/Private</li> <li>• Allowable use: 100% of park</li> </ul> <input type="checkbox"/> Waiver of use type
<b>Regional Parks</b> <input type="checkbox"/> Howelsen	<ul style="list-style-type: none"> <li>• Non-Sports Special Activity, Sports Activity, and City/School/Private</li> <li>• Allowable use: 100% of park</li> </ul>
<b>Community Parks</b> <input type="checkbox"/> West Lincoln Park <input type="checkbox"/> Bear River Park <input type="checkbox"/> Stockbridge Park <input type="checkbox"/> Little Toots Park <input type="checkbox"/> Memorial Park <input type="checkbox"/> Dr. Rich Weiss Park <input type="checkbox"/> Fetcher Park <input type="checkbox"/> Whistler Park <input type="checkbox"/> Iron Springs Park <input type="checkbox"/> Rita Valentine Park	<ul style="list-style-type: none"> <li>• Non-Sports Special Activity, Sports Activity, and City/School/Private</li> <li>• Allowable use: venue area predetermined for each park and allows for citizen use of park</li> </ul> <input type="checkbox"/> Modification to area of allowed use
<b>Neighborhood Parks</b> <input type="checkbox"/> Brooklyn Park <input type="checkbox"/> Stehley Park <input type="checkbox"/> West Side Park	<ul style="list-style-type: none"> <li>• City/School/Private</li> <li>• Allowable use: 50% of park</li> </ul> <input type="checkbox"/> Waiver of use type <input type="checkbox"/> Modification to area of allowed use
<b>Natural Areas</b> <input type="checkbox"/> River Creek Park <input type="checkbox"/> Rotary Park <input type="checkbox"/> Casey's Pond <input type="checkbox"/> Hitchens/Snake Island <input type="checkbox"/> Yampa River	<ul style="list-style-type: none"> <li>• City/School/Private</li> <li>• Allowable use: 25% of natural area</li> </ul> <input type="checkbox"/> Waiver of use type <input type="checkbox"/> Modification to area of allowed use
<b>Primary Trails</b> <input type="checkbox"/> Yampa River Core Trail <input type="checkbox"/> Walton Creek Core Trail	<ul style="list-style-type: none"> <li>• Sports Activity and City/School/Private</li> <li>• Uses: running/walking (low impact, no mass start or finish), non-timed bicycle events (low impact)</li> <li>• Allowable use: 50% of trail system</li> </ul> <input type="checkbox"/> Waiver of use type <input type="checkbox"/> Waiver of allowable use
<b>Secondary Trails</b> <input type="checkbox"/> Blue Sage Trail <input type="checkbox"/> Bear Creek Trail	<ul style="list-style-type: none"> <li>• Sports Activity, City/School/Private</li> <li>• Uses: running/walking (low impact, no mass start/finish), non-timed bicycle events (low impact)</li> </ul>

<input type="checkbox"/> Lower Spring Creek Trail <input type="checkbox"/> Butcherknife Canyon Trail	<ul style="list-style-type: none"> <li>• Allowable use: 25% of trail system</li> </ul> <input type="checkbox"/> Waiver of use type <input type="checkbox"/> Waiver of allowable use
<b>Backcountry Trails</b> <input type="checkbox"/> Emerald Mountain <input type="checkbox"/> Spring Creek	<ul style="list-style-type: none"> <li>• Sports Activity, City/School/Private</li> <li>• Uses: Spring Creek (no timed bicycle events, Routt County permission)</li> <li>• Allowable use: 75% of trail system</li> </ul> <input type="checkbox"/> Waiver of use type <input type="checkbox"/> Waiver of allowable use
<b>Mini/Pocket Parks, Open Space</b> <input type="checkbox"/> Eagle Scout Park <input type="checkbox"/> Workman Park <input type="checkbox"/> Steamboat Springs/Black Sulphur Springs Park	<ul style="list-style-type: none"> <li>• No formal activities allowed</li> </ul> <input type="checkbox"/> Request to use

If you are requesting a waiver of allowable use (the area that you are allowed to use), what are the potential impacts of your event to the park, to other park users, to the surrounding areas, and how will you mitigate those impacts?

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If you are requesting a waiver of use type (Non-Sports Special Activity, Sports Activity, City/School/Private) allowed in a venue, what are the potential impacts of your type of event to the park, to other park users, to the surrounding area, and how will you mitigate those impacts?

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Why is it necessary for your event to use this park and/or exceed the allowed use of this park? What other park or venue options did you consider and why do those other options not work for your event?

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## Capacity Policy

The following details the event venue policy. Please select the applicable policy. See [Exhibit A](#) for the map of the referenced parking areas.

<input type="checkbox"/> Howelsen Amphitheater: if a large (100+ people) event is held in this venue, there are two venues unavailable for an independent event.	<ul style="list-style-type: none"> <li>• The Lodge</li> <li>• Howelsen Parking Area A</li> </ul>
<input type="checkbox"/> Vanatta and Klumker Fields: if the fields are in use, one venue is unavailable for an independent event.	<ul style="list-style-type: none"> <li>• Howelsen Parking Area A</li> </ul>
<input type="checkbox"/> Howelsen Parking Area A: if an event is held in this venue, there are three venues unavailable for an independent event.	<ul style="list-style-type: none"> <li>• Howelsen Lodge</li> <li>• Vanatta Field</li> <li>• Klumker Field</li> </ul>
<input type="checkbox"/> Howelsen Lodge: if an event is held in this venue, there is one venue unavailable for an independent event.	<ul style="list-style-type: none"> <li>• Howelsen Parking Area A</li> </ul>
<input type="checkbox"/> Howelsen Beach: if an event is held in this venue, there is one venue unavailable for an independent event.	<ul style="list-style-type: none"> <li>• Howelsen Parking Area C</li> </ul>
<input type="checkbox"/> Howelsen Parking Area C: if an event is held in this venue, there are two venues unavailable for an independent event.	<ul style="list-style-type: none"> <li>• Howelsen Beach</li> <li>• Rodeo Arenas</li> </ul>
<input type="checkbox"/> Rodeo Arenas: if an event is held in this venue, there are two venues that are unavailable for an independent event.	<ul style="list-style-type: none"> <li>• Rodeo Parking Area F</li> <li>• Howelsen Parking Area C</li> </ul>
<input type="checkbox"/> Howelsen Parking Area F: if an event is held in this venue, there is one venue that is unavailable for an independent event.	<ul style="list-style-type: none"> <li>• Rodeo Arenas</li> </ul>
<input type="checkbox"/> Yampa Street: If an event is held in this venue, there is one venue that is not available for an independent event.	<ul style="list-style-type: none"> <li>• Howelsen Parking Area E</li> </ul>
<input type="checkbox"/> Little Toots Park: if an event is held in this there, there is one venue that is unavailable for an independent event.	<ul style="list-style-type: none"> <li>• 12<sup>th</sup> Street</li> </ul>
<input type="checkbox"/> 12 <sup>th</sup> Street: if an event is held in this venue, there is one venue that is unavailable for an independent event.	<ul style="list-style-type: none"> <li>• Little Toots Park</li> </ul>
<input type="checkbox"/> Rodeo and Amphitheater: if an event is held in these venues, no independent event can be held at any Howelsen parking areas.	
<input type="checkbox"/> Rodeo, Amphitheater, and Sports Field: if an event is held in these venues, no	

independent event can be held at any Howelsen venues.	
<input type="checkbox"/> Howelsen Parking Lots B, D, and G will not be considered for stand-alone special activities but may be used in association with other Howelsen Hill venues.	
<input type="checkbox"/> Howelsen Parking Area E: no exclusive use; some parking must remain for non-event venue purposes, including downtown and the ice arena.	

If you are requesting a waiver for a policy identified above, please describe why it is necessary for your event to take place in that venue.

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What are the potential impacts of your event and how will you mitigate those impacts?

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Weekends that are not available	<ul style="list-style-type: none"> <li>• Winter Carnival weekend</li> <li>• 4<sup>th</sup> of July and 4<sup>th</sup> of July weekend</li> <li>• 2<sup>nd</sup> weekend of July</li> </ul>
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If you are requesting a waiver for a weekend identified above, please describe why it is necessary for your event to take place on this weekend.

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What are the potential impacts of your event and how will you mitigate those impacts?

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