

CITY OF STEAMBOAT SPRINGS

SPECIAL MEETING NO. SP-2008-14

TUESDAY, AUGUST 21, 2008

MINUTES

Mr. Loui Antonucci, City Council President, called Special Meeting No. SP-2008-14 of the Steamboat Springs City Council to order at 12:10pm, Tuesday, August 21, 2008, in Centennial Hall, Steamboat Springs, Colorado.

City Council Members present: Loui Antonucci, Cari Hermacinski, Meg Bentley, and Jon Quinn. Walter Magill arrived at 12:20pm. Steve Ivancie and Scott Myller were absent.

Staff Members present: Julie Jordan, City Clerk; and Julie Franklin, Deputy City Clerk.

**NOTE: All documents distributed at the City Council meeting are on file in the Office of the City Clerk.**

**CITY COUNCIL MEETING TOPIC**

- 1. City Manager Search update from Phil McKenney, with the Executive Search Firm of Peckham & McKenney.**

Mr. McKenney spoke to the common elements of City Manager candidates, marketing and the schedule.

Council discussed the City Manager Search Committee support having the Committee review the marketing material. It was noted that the Committee will be assisting by giving valued input, but will not be making any decisions.

**DIRECTION:** Mr. McKenney to copy Council on all emails to the Committee.

**UNANIMOUS CONSENT:** Council to meet with the Committee to help them better understand their role. Council and the Committee to follow the same, parallel process.

Mr. McKenney spoke to the “forced numerical ranking” process for the candidates. Council discussed the Committee using this process as well.

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Mr. McKenney explained the process for interviews, tours and reception with the community.

**DIRECTION:** City Clerk to schedule a meeting with Council and the Committee August 25 at 3:00pm.

City Council President Pro-Tem Hermacinski feels that if Council and the Committee don't pick the same candidate, then they need to go back to the drawing board.

Mr. McKenney stated that the tentative schedule is to start advertisement in October, and then do interviews starting December 8, 2008.

Council discussed whether or not to conduct the final interviews in Executive Session. **DIRECTION:** Mr. Lettunich to research this issue.

**MISCELLANEOUS ITEM**

**UNANIMOUS CONSENT:** City Council President Antonucci to attend County Commissioner meeting to discuss increasing Building Department fees.

**ADJOURNMENT**

**UNANIMOUS CONSENT:** To adjourn Special Meeting SP-2008-14 at approximately 1:18pm.

**MINUTES PREPARED AND RESPECTFULLY SUBMITTED BY:**

Julie Franklin  
Julie Franklin, CMC  
Deputy City Clerk

**REVIEWED AND RESPECTFULLY SUBMITTED BY:**

Julie Jordan  
Julie Jordan, MMC  
City Clerk

**APPROVED THIS 2<sup>nd</sup> DAY OF September, 2008.**

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