

# STEAMBOAT SPRINGS LOCAL MARKETING DISTRICT

Friday, March 15, 2019  
10:00 a.m.  
Centennial Hall – Room 113/114

## Minutes

1. Call to order – Jane Blackstone  
Milne called the meeting to order at 10:00AM
2. Roll Call – Heathre Naused  
Rod Hanna (via conference call), Ryan VanNess, Steve Muntean, Jane Blackstone  
Absent: Bob Milne  
  
Clerk: Heathre Naused  
Guests: Rob Perlman, Janet Fischer, Kevin Booth, Katie Brown, Tom Sharp, Christina Chase, Lisa Adamo
3. Approval of Agenda – Blackstone  
MOTION: Muntean moved to approve the Agenda. VanNess seconded. All in favor. Motion passed.
4. Approval of Meeting Minutes
  - a. January 18, 2019 minutes  
MOTION: Muntean moved to approve the January 18, 2019 minutes. VanNess seconded. All in favor. Motion passed.
5. Public Comment – Limit to three minutes on any item not on the agenda  
No public comment.
6. Treasurer's report – Jane Blackstone  
Blackstone reported that there was nothing extraordinary in this report. Fischer questioned whether Blackstone had seen an invoice for air service. Blackstone commented that she had just signed off on it.
7. Director's Update/Reports – Rod Hanna, Steve Muntean, Ryan VanNess, Bob Milne, Jane Blackstone  
There were no director's updates.
8. General Counsel Report – Tom Sharp  
Sharp commented that he had provided some assistance in the last month to the issue of how to report to City Council about making the change in the Operating Plan regarding the deletion of the Houston flights. Sharp commented that an agreement has been reached on procedure and form of documents. Sharp believes that this will go to City Council on April 2 as a presentation that will advise City Council of what has occurred with an attachment of the proposed amended Operating Plan. Blackstone will be there to present. Sharp suggested that language be added to future operating plans that will avoid the LMD having to seek City Council approval for amendments that are similar in nature. Blackstone commented that the conservative approach is to present the resolution and amend the Operating Plan. Muntean questioned whether we got outside of the formal process on this issue. Sharp clarified that technically we did, but there was a timing issue and we had to act. It probably should have been approved by the City Council as the LMD is still closely tied to City Council reporting. Muntean

questioned that if the board wants to change the wording for minor modifications to the Operating Plan in the future, what qualifies as minor? Sharp stated that if the board had had that language in there, the board could have simply drafted a letter to City Council seeking permission. Blackstone stated that perhaps this is a good time to take on agenda item 10c-General Business-Revised 2019 Operating Plan. MOTION: Muntean moved to move the discussion of Item 10c from General Business to be included under the General Counsel Report for discussion. VanNess seconded. All in favor. Motion passed.

9. Administrative Report – Naused

a. 2018 Annual Report Update

Naused commented that Stoller was out of town and unable to attend the meeting. Naused provided comments from Stoller that we are getting close to the final version and hope to print in a week or two. Fischer sent another round of edits on Tuesday that Stoller is working with the designer to update.

b. Update on Board Positions

Naused stated that Bob Milne and Rod Hanna have submitted applications to renew their Board membership. It was decided to list the two board positions as available to apply for in order to maintain transparency. Stoller is working with the City to advertise on the City website, in the City Page in the Pilot, and in the Chamber's Monday Minute. Applications can be submitted until April 5. From there, Board members, outside of Milne and Hanna, can review the applications. A special meeting may need to be scheduled to review the applications. Stoller will connect with the City and Tom Sharp on timeframe requirements. Once the LMD Board comes to a decision on who to recommend for the two Board seats, that recommendation needs to go to City Council for approval. Sharp commented that the decision of interviewing or not is up to the Board.

10. General Business

a. Winter and Summer Air Service Updates-Fischer

So far, total available seats over prior winter are down 7%. Fischer feels this has to do with non-contracted United Express winter flights. Cancellations this winter have mainly been due to weather with American Chicago and Denver flights. Many airlines made pre-delays by several hours. The number of passengers is up 3-4% over last year. Load factor is pacing up 7%. Regarding costs, Fischer is forecasting that winter MRGs are going to come in under \$4.5 million. The withdrawal of the contracted summer Houston flight prompted United to add third Denver flight during the core of summer. Last year, there were two per day through the fall period. Note that this could change.

b. Airport Update - Kevin Booth

YVRA is very busy. They plan to extend fiber service and update the security system. There were three grants submitted to the FAA this year. They plan to buy snow removal equipment, treat all untreated asphalt and tear into the secure side of the terminal and add a seventh gate. This winter, they have had major capacity and congestion issues; additional gate space will serve them well. They are going to take what is now curbside and enclose it. On the back side of the terminal from the apron, they will reface the building, put in new doors and windows, and add vestibules in all areas. They are hoping to be done with some of the big projects by the end of October with a minimal impact to operations. This is done with FAA and the airport funds using future entitlement dollars to pay themselves back. Booth will be doing a grand opening once the work is done.

11. Executive Session

MOTION: VanNess moved to go into executive session pursuant to CRS Sections 24-6-402(4)(e) and (g) for the purpose of NEGOTIATIONS AND DEVELOPING STRATEGY FOR NEGOTIATIONS regarding existing and future contracts with Air Carriers, AND for the purpose of CONSIDERING DOCUMENTS TO BE SUPPLIED BY STEAMBOAT SKI AND RESORT CORPORATION TO THE BOARD WHICH ARE PROTECTED BY THE MANDATORY NONDISCLOSURE PROVISIONS OF THE COLORADO OPEN RECORDS ACT, being documents related to existing and future contracts with Air Carriers. Muntean seconded. All in favor. Motion passed.

MOTION: Blackstone moved to exit executive session at 11:20a.m. Muntean seconded. All in favor. Motion passed.

12. Adjournment – Blackstone

MOTION: Muntean moved to adjourn. VanNess seconded. All in favor. Motion passed. Meeting adjourned at 11:23 a.m.